

YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES
Special Meeting
Supervisor Workshop
Saturday, June 2, 2018
9:00 a.m.
 at Yankee Springs Fire Station
 1425 S. Payne Lake Rd., Wayland, Michigan 49348

DRAFT MINUTES
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 6/2/18

CIRCULATED DRAFT 6-7-18
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Routing 6/7/2018
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Email
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MINUTES

Meeting called to order at 9:00 a.m. by Supervisor Mark Englerth.

Present: M. Englerth (Supervisor), J. Lippert (Clerk), M. Boysen (Trustee), S.VandenBerg (Trustee), and A. Jansma (Treasurer). (A. Jansma will have to leave at 10:30 for a funeral).

PLEDGE OF ALLEGIANCE

Staff Present: Frank Fiala, Greg Purcell, Cathy Strickland

Visitors: (3) including Larry Knowles, GLASWA Director

PURPOSE OF MEETING:

Supervisor Englerth has call a Special Meeting Workshop for the following:

- **Water Contract (Tabled April 12, 2018)**
- **Veterans Memorial**
- **Board Appointments – Planning Commission**
- **Township Hall**
- **Any Other Business**

PURPOSE OF MEETING

WATER CONTRACT (Tabled April 12, 2018):

Trustee VandenBerg asked for a change in the GLASWA Water Services Contract on page 1, third paragraph. VandenBerg asked to change the word “agent” to “contractor”.

VandenBerg commented, “We give away, I call it ‘authority’ as owners when we designate somebody as our agent. And I don’t think that’s reasonable by a long shot to give away ownership and control of the system that we own.” The word “agent” also appears on page 2, under Sec. II “UNDERTAKING” in the first sentence. “Agent” is also located on page 2, under Sec. IV “CONTROL”, first sentence.

VandenBerg commented, “The Township Supervisor is our Chief Executive, and when it comes to extensions, the township supervisor of Yankee Springs Township, well specifically in my case, but it should be in all cases...”

J. Lippert asked VandenBerg, “What are you referring to just now? What did you just say? ‘In my case’; what are you referring to?”

VandenBerg commented, “Mark is the officer.”

J. Lippert commented, “We have three officers here from the township, myself, Mark and Alice.”

CE

VandenBerg commented, "Mark is the Chief Executive Officer of the township. That's what I said. Do you want to make this a big deal?"

J. Lippert commented, "No, but go back to what you said. In 'my case', define 'my case'."

VandenBerg commented, "I must have misspoke."

Lippert commented, "Alice called Point of Order on it."

VandenBerg commented, "I must have misspoke. I didn't mean, 'mine'."

Lippert commented, "Thank you for clarifying. Thank you for clarifying."

VandenBerg commented, "Thank you for letting me know I'm on touchy ground."

VandenBerg referred to page 2, Item IV. CONTROL, "I would like to see 'all inspections will include the township engineers approve.' I don't see a big deal with that. I think that's a reasonable..."

Englerth asked, "At what level? Are you talking about tapping the main for service?"

VandenBerg commented, "No. No. I'm talking about basically the extensions."

Boysen asked what VandenBerg would specifically like it to say.

VandenBerg commented that he wanted oversight over GLASWA by the township engineer and the township. "Again, I'm not going for three other townships involved in decision making for our (YST) system. That's the main issue. And we can go and skip to the back page if you want. Let's stick with our one year contracts like we've always have had. There's no reason to go for a five year contract. And why would we want to go to a five year contract? We've always done one year contracts, and now all of sudden you want or I shouldn't say you want but it says in here five years now. There's no guarantee that GLASWA will be taking care of our water system down the road for five years."

Englerth asked, "Where does the five years come from, Alice (Jansma)?"

VandenBerg commented, "No. We have a township board meeting. Point of Order."

Englerth commented, "Shane. Alice sits on the board."

A. Jansma commented, (referring to a five year contract), "To add stability so that we don't have to go through this every...(Englerth commented, "Yep"). Jansma pointed out the severability clause.

VandenBerg commented, "Going from one year to five years is definitely overreach."

Jansma commented to VandenBerg on thinking about trying to go out of this contract. "Try it once and see how much more it's going to cost you. Just think about it. They'll low ball you the first year from then on you might as well hang it up." And then you have to go back and start over?"

Discussion continued. Englerth commented on continuing to "kick the can down the road."

L. Knowles, GLASWA Director commented that the word “agent” comes from Yankee Springs’ own Ordinance.

Further discussion took place. The need for changing the ordinance because of the new wordage requested was noted by Lippert and Jansma.

Motion by Boysen with support from VandenBerg to change word “agent” in GLASWA Water Services contract to “contractor.” ROLL CALL VOTE: Englerth: Yes, Jansma: No, VandenBerg: Yes, Boysen: Yes, Lippert: Yes. Yes: 4, No: 1. MOTION CARRIED.

WATER CONTRACT (Tabled from April 12, 2018) continued:

Discussion took place on part of contract (VI.-2 SURPLUS FUNDS) which states “...such excess may be refunded to TOWNSHIP as GLASWA deems appropriate.” (pg. 3)

No motion was made. Board decided to leave “as is”.

Regarding page 2, **Section III, DESIGN AND CONSTRUCTION OF EXTENSIONS:**

Motion by Boysen with support from Lippert to insert “along with the township” after “GLASWA” on page 2, Section III, in first sentence. ROLL CALL VOTE: Lippert: Yes, Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes. Yes: 5, No: 0. MOTION CARRIED.

Change of Term of Contract to Two (2) Years instead of Five (5) years:

Motion by VandenBerg with support from Boysen to change term of contract from five (5) to two (2) years (covering June 1, 2018 through May 31, 2020). ROLL CALL VOTE: Lippert: Yes, Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes. Yes: 5, No: 0. MOTION CARRIED.

Regarding the financial part of the contract, discussion took place regarding having clearly vetted numbers to work with as a board.

Englerth will sit down with GLASWA Board on June 7th, and talk regarding the numbers in the contract.

Sprint Contract Renewal:

A. Jansma noted the renewal of the Sprint contract on the Water tower, the contract is renewed every five (5) years. Contract goes to 2033.

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**MOTION TO CHANGE
WORDAGE (Agent to
Contractor).**

MOTION to insert wordage.

**MOTION to change term of
GLASWA Water Service
contract from 5 to 2 years.**

VETERANS' MEMORIAL:

Englerth gave a brief update regarding the Memorial. The stone (monument) should be set this week. Patten Monument will help with the placement. Crane work will be subcontracted. Englerth will make sure the rest of the board members are notified when the monument will actually be placed.

BOARD APPOINTMENTS:

Jansma noted that Board Appointments to the Planning Commission were tabled at the last regular board meeting (May 10th) until the June 14th Regular Board Meeting. Discussion took place.

Motion by Jansma with support from Lippert to make Planning Commission appointments on June 14th, the date the Board tabled it to. AYES: 2, NAYS: 3. MOTION FAILED.

Motion by Englerth with support from Boysen to appoint Cathy Strickland to the Planning Commission. Roll Call Vote: Jansma: Yes, Englerth: Yes, Boysen: Yes, Lippert: Yes, VandenBerg: Yes. All Yes (5). MOTION CARRIED.

Motion by Englerth with support from VandenBerg to appoint Patrick Jansens to the Planning Commission. Roll Call Vote: Lippert: No, VandenBerg: Yes, Jansma: Yes, Boysen: Yes, Englerth: Yes. Yes: 4, No: 1. MOTION CARRIED.

TOWNSHIP OFFICE/HALL:

Englerth noted that the carpet in the township office is a trip hazard. Discussion took place regarding upgrades in the office.

Motion by Boysen with support from VandenBerg to agree as a board to make upgrade changes with flooring, lighting, and painting. Quotes on work must be obtained and VandenBerg and Boysen will oversee the project. All ayes. MOTION CARRIED.

OTHER BUSINESS:

FLEIS & VANDENBRINK has sent proposal to do wellhead protection plan for \$5,700. Grant available to pay half of this amount per Englerth.

Capital Improvement Plan (CIP)- Trustee Boysen has read the CIP and has questions. A. Jansma offered meeting with the CIP committee.

GYPSY MOTH issues- Englerth commented on contacts he has communicated with regarding the Gypsy moth concern.

Election training is occurring and new equipment will be on display at the next board meeting per A. Jansma.

Water Advisory Board Update – G. Purcell commented on having a three hour training session last Thursday evening by Michigan Board of Rural Water Association. This association also agreed to help with a Water Rate study. It would be less than two months.

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**MOTION FAILED to
make PC appointments on
June 14th.**

**MOTIONS to appoint PC
members.**

**MOTION on upgrade
work of township office.**

OTHER BUSINESS

They will help for free.

G. Purcell noted that he did review his report regarding the activities of the Water Advisory Board with the Water Advisory Board. The report was approved and Purcell will update this report with the activities of last Thursday evening and will have it ready for the next township meeting. Purcell offered to give an oral presentation as well. Purcell noted that the DEQ commented that they've extended the time limit on the reliability study – saving approximately \$5,000 at this point.

Regarding water testing, Purcell noted that it may be a hard sell as the cost for residents will vary from \$50 to \$100 and then residents may find out they have a problem and possibly have to drill a new well, etc. Pending township board approval, Alice Jansma and Greg will work on campaigning.

G. Purcell commented regarding giving information (re: Water System Specifications) to the township board and the water advisory board cannot do anything without approval from the board. Boysen commented on the township board being more diligent regarding doing their homework and reading the information. Englerth asked that the information be presented at a Joint Meeting. VandenBerg asked that the township engineer be present at the meeting. The date of June 19th was brought up, but not confirmed. It was noted that the June 19th meeting is a continuation of the CIP Presentation. Purcell commented that he will wait for M. Englerth to let him (Purcell) know.

Purcell commented that his term expires in August on the Water Advisory Board. Purcell suggested that the process to fill position(s) begin soon as the Planning Commission position terms expired in Dec. 2017 (PC appointments were made at today's meeting).

J. Lippert mentioned that a list is at the reception desk for sightings of gypsy moths. "That was set up by special assessment years ago," mentioned Lippert.

ADJOURNMENT:

Motion by Lippert with support from Englerth to adjourn at 10:36 a.m.

Respectfully submitted:
Deb Mousseau
Recording Secretary 6.2.18

Date: _____

Approved : _____

Janice C. Lippert, Township Clerk

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ADJOURNMENT