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| <p style="text-align: center;"> <b>YANKEE SPRINGS TOWNSHIP</b><br/> <b><u>BOARD OF TRUSTEES</u></b><br/> <b><u>Regular Board Meeting</u></b><br/> <b><u>Wednesday, December 9, 2015</u></b><br/> <b>7:00 p.m.</b><br/> <b>Yankee Springs Township Hall</b><br/> <b>284 North Briggs Road, Middleville, Michigan 49333</b><br/> <br/> <b>MINUTES</b> </p>                                                                                                            | <p> <b>FINAL MINUTES</b><br/> Page 1 of 5<br/> YST Bd Trustees<br/> Approved Jan. 14, 2016<br/> As presented </p>                                                                                                                                                          |
| <p> Meeting called to order at 7:00 PM by Supervisor-Mark Englerth.<br/> <br/> <b>PLEDGE OF ALLEGIANCE:</b><br/> Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All present.<br/> Staff Present: Frank Fiala, Sandy Marcukaitis, Greg Purcell, Paul Heystek, Rich Beukema, Cathy Strickland, Constable Jim Orr.<br/> Visitors: 6 (not including staff present). </p>                                                                             | <p> <b>CALL TO ORDER</b><br/> <br/> <b>PLEDGE</b><br/> <b>ROLL CALL</b> </p>                                                                                                                                                                                               |
| <p> <b><u>ADDITIONS/CHANGES TO AGENDA:</u></b><br/> UnderPC Report – change land division request to a <u>rezone</u> request of the Neeson property.<br/> Under Supervisor’s Report: Add: Renewal of agreement with Water authority to maintain service for one year. </p>                                                                                                                                                                                          | <p> <b><u>ADDITIONS/CHANGES TO AGENDA</u></b> </p>                                                                                                                                                                                                                         |
| <p> <b>APPROVAL OF MINUTES:</b><br/> Motion by Campbell with support from Rottschafer to approve minutes of <u>Facilities Meeting of November 12, 2015</u> at 8:20 a.m. as presented. All ayes. MOTION CARRIED.<br/> Motion by Lippert with support from Campbell to approve the <u>Regular Board Meeting Minutes of November 12, 2015 (7 p.m.)</u> as presented. All ayes. MOTION CARRIED. </p>                                                                    | <p> <b>APPROVAL OF MINUTES</b><br/> Approval of <u>November 12, 2015, Special Facilities Meeting (8:20 a.m.)</u> minutes.<br/> Approval of <u>November 12, 2015 Regular Board Meeting (7 p.m.)</u> minutes as presented. </p>                                              |
| <p> <b>PUBLIC COMMENT:</b><br/> <b>Scott Havens, YS Resident</b> – requested a Moment of Silence for Charles Misak, Former Constable, who was laid to rest today. Mr. Misak was Constable for 18 years. </p>                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                            |
| <p> <b><u>ACKNOWLEDGEMENT OF VISITORS:</u></b><br/> <b>PCI – Tom Thompson:</b> No change in contract from last year.<br/> Motion by Rottschafer with support from Campbell to renew contract with PCI for 2016.<br/> <b>Roll Call:</b> Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.<br/> <b>TTES</b> –No written report.<br/> <b>Board of Commissioners</b> – Vivian Conner (Written Report) </p> | <p> <b><u>ACKNOWLEDGEMENT OF VISITORS</u></b><br/> Motion to renew contract with PCI for 2016. Motion Carried.<br/> <b><u>Barry County Board of Commissioners</u></b> – Written Report Submitted by Vivian Conner.<br/> Page 1 of 5<br/> YST Bd Trustees<br/> 12-9-15 </p> |

**TRUSTEE REPORT: Roger Rottschafer**

It was noted at the Fire Committee Meeting of 12/8/15 that items outside of the Fire Committee are to come through the Fire Committee to go to Dan or Joe Miller.

**Resolution 12-01-2015** Also discussed at the meeting was the content of the gateway sign by the fire station (for at least the first 6 months) to be strictly for public safety/advertising for volunteers for the fire department and ambulance. R. Rottschafer will authorize messages for the sign. Also in the Resolution drafted, the Fire Safety Committee is directed to hold a public hearing to gain citizen input and prepare a policy for usage of messages on the electronic sign to be adopted by the township board on or before June 1, 2016.

Motion by Rottschafer with support from Campbell to adopt **Resolution 12-01-2015** regarding the Electronic Gateway sign. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. MOTION CARRIED.

Rottschafer thanked Greg Purcell for drafting the resolutions presented at this meeting.

**Resolution 12-02-2015** was read by R. Rottschafer. Communications of fire & ambulance services, management, and purchases or equipment and supplies, to be channeled through the Fire Services Committee. Financial matters and expenditures must be presented to the YS Township Board for final approval. Also, the resolution authorizes the Fire Service Committee to allow the Fire Chief to make emergency expenditures up to \$5,000 in any quarter of the year with a full report disclosure of such expenditures to be made to the YS Township Board as soon as practical.

Discussion took place.

It was determined that **Resolution 12-02-2015** would be presented at next month's Regular Board meeting with J. Jerkatis working on last paragraph.

Rottschafer noted communication has taken place with township legal counsel in regards to a response of inquiry/communication with Thornapple Township/M. Bremer.

Communication has also taken place with the DNR regarding rental of a portion of the YS Fire Station.

G. Purcell presented the plans of GLPA for the installment of a weather alert siren quoted at \$22,800. Arrangements are being made to have siren installed at State Park location/on small peninsula.

A joint letter from GLPA and Wayland Fire was sent to Gun Lake Tribe asking for a leadership gift (not a specified amount) towards the weather alert siren. The letter stated that GLPA/Wayland Fire will be going back to local townships/municipalities for partnership in this project as well.

Rottschafer noted the City of Wayland has sent (as of late this afternoon) a 14-page proposed contract regarding provision of Fire Services for YS Township. Wayland would like to have an answer by December 21<sup>st</sup>.

Discussion took place.

**TRUSTEE REPORT:  
Roger Rottschafer**

**Motion to adopt Resolution 12-01-2015 regarding the Electronic Gateway sign. MOTION CARRIED. Attach Resolution No. 12-01-2015**

**Resolution No. 12-02-15 tabled**

In response, a Fire Service Committee meeting has been scheduled for Tuesday, December 15, at 7 p.m.

**TRUSTEE REPORT: Roger Rottschafer, continued**

Communication with Wayland Ambulance and its membership –local area townships and municipalities- has taken place.

Motion by J. Lippert with support from Campbell to purchase fire equipment (tanks, masks, etc., (not including racks) per Purchase Order –RR-12-9-15/ Invoice #152955-1 for the amount of \$58,249.00 payable to Five Alarm. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from J. Lippert to approve quote #152858-0 to purchase lockers, racks for turnout gear for the amount of \$4,134.00 from Five Alarm (low bid). **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**TREASURER’S REPORT: John Jerkatis, Treasurer**

Motion by Englerth with support from Campbell to accept the Treasurer’s Report as presented. All ayes. MOTION CARRIED.

**CLERK’S REPORT: J. Lippert**

**Accounts Payable & Approval:**

Motion by Jerkatis with support from Campbell to approve Payroll check #s 5504-5525 dated 11/30/2015 for the amount of \$10,197.64 Net **Roll Call:** Jerkatis: yes, J. Lippert: yes, Rottschafer: yes, Campbell: yes Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve Payroll taxes withheld for the amount of \$2,575.24. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jerkatis with support from Rottschafer to approve Accounts Payable November check #s 913215-913223 for the amount of \$39,703.81. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Lippert with support from Jerkatis to approve Accounts Payable December check #s 913225-913242 for the amount of \$76,949.93. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**MTA Conference – January 19-22<sup>nd</sup> 2016:** Frank Fiala, Larry Knowles, Jan Lippert, Alice Jansma planning on attending at this time.

**TRUSTEE REPORT:  
Roger Rottschafer,  
continued**

Motion to purchase fire equipment (tanks, masks, etc., (not including racks) Invoice #152955-1 for the amount of \$58,249.00 payable to Five Alarm. MOTION CARRIED.

Motion to approve quote #152858-0 & purchase lockers for turnout gear \$4,134 from Five Alarm

**Financial Report for  
November 2015  
TREASURER’S REPORT:  
John Jerkatis, Treasurer**

**CLERK’S REPORT: J.  
Lippert**

**Accounts Payable & Payroll  
Approved**

**RECESS: 8:00 p.m.**

**Resume: 8:09 p.m.**

Motion by Englerth with support from Campbell to allow up to \$3,000 for MTA Conference in January 2016. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**ZONING ADMINISTRATOR’S REPORT:** L. Knowles, Written Report

**PLANNING COMMISSION:** Frank Fiala, PC Chairman

**F. Fiala** commented on the rezoning request of Ricahrd Neeson to rezone one acre and noted there will be a request for a split for other portion of property (contingent on approval of tax assessor). Split request will be made in January 2016.

Motion Campbell with support from Rottschafer to rezone Neeson property (819 Arhana Crest, Middleville) from Agricultural to Rural Residential as requested from the Planning Commission. All Ayes. Motion Carried. (Ordinance #12-01-2015).

**Ordinance #12-01-2015 for Rezoning – Richard and Margo Neeson – 819 Arhana Crest, Middleville.**

**Other Items:**

- Public hearing coming up December 18, 2015.
- Sign Height on M-179 will be addressed at the meeting as well.
- Also Road setback in Gun Lake Residential Lakefront district will be addressed.
- The PC is continuing work on Master Plan.
- Informational Update: NW Quadrant Plan for Common Zoning for Middleville/Thornapple and proposed for Yankee Springs and Rutland Twp.
- Municode: A recommendation for a portion of the YS ordinance to be in Municode will most likely be coming from the Planning Commission/Zoning Administrator to Board.

Regarding Zoning Enabling Act: Mr. Bill Baughman of Patterson Rd., wrote a letter to the Board. Jan Lippert read the letter in reference to the Gun Lake Overlay District – noting that it (GL Overlay District) should “too” be uniform according to the House bill. The letter commented on the setbacks along Patterson Rd and M-179.

Also noted by Lippert: Public Hearing on the ORV Ordinance of Barry County will be held Jan. 26<sup>th</sup> at 7 p.m.

**SUPERVISOR REPORT- MARK ENGLERTH:**

**Water System Report of November**

Equipment Replacement being reviewed.

Englerth commented on the normal three (3) year contract to maintain the water system. This coming year, 2016, will be a one-year contract and a review of contract will take place during 2016.

Motion to allow up to \$3,000 for MTA Conference in January 2016. MOTION CARRIED.

**ZONING ADMINISTRATOR’S REPORT:** Larry Knowles, ZA (Written Report)

**PLANNING COMMISSION:** Frank Fiala

Motion to approve rezoning of 819 Arhana Crest as requested. Re-Zoning Ord. NO.12-01-15

**SUPERVISOR REPORT- MARK ENGLERTH**

Motion by Rottschafer with support from Jerkatis to approve a one year contract between GLASWA and YS Twp. for Jan. 1, 2016 through January 1, 2017. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. MOTION CARRIED.

**Barry County Road Commission -** January 13, 2016 at 3 p.m. was the time decided upon for Board Members to attend.

**Township Hall – Usage** - Englerth received a call by R. Walker regarding Trail Riders of YS. For Feb. 20, 2016 – they have requested use of Township hall for Poker tournament as a fund raiser for a family of a cancer patient in the community.

Motion by Rottschafer with support from Campbell to allow usage of hall for the Trail Riders of Yankee Springs on February 20, 2016. 4 Ayes. 1 Nay. MOTION CARRIED.

**Veteran’s Memorial Committee:** Snowmobile to be donated, camper in storage.

**PUBLIC COMMENT: None**

**NEW/OLD BUSINESS:**

**Letter to Residents:** Englerth commented that a newsletter is to go out regarding changes at GLASA.

**Tom Thompson** asked about coverage for his home (M-37 Glass Creek Estates) where fire trucks will respond from.

It was noted that Yankee Springs station will dispatch firefighters. Mutual aid was noted. Tom Thompson also thanked the board for having a light installed near his home at the intersection.

**Board Member Comment:**

Jerkatis inquired about the light on the flag pole (at the township hall). Work on this is scheduled for tomorrow per M. Englerth.

Lippert commented regarding the cemetery contract renewal. It was determined that this will be scheduled for next month’s meeting.

Motion by Jerkatis with support from Campbell to approve Check #913224 of \$5,684.00 for U.S. postage for new assessments and Summer tax bills of 2016. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**Presidential Primary – March 8, 2016** – no additional proposals will be on the ballot per Pam Palmer, County Clerk.

Wed., Dec. 16<sup>th</sup> - 5 p.m. – **Revenue Sharing/Disbursement of Funds Presentation of Tribal Funds at Wayland Twp.** – a written report of use of funds has been requested from the Tribe.

**Buoys** – Invoice received from Harrison’s Marina in the amount of \$1413.96 for 4 buoys. It was noted that buoys were approved last Spring.

**SUPERVISOR REPORT-  
MARK ENGLERTH:**

**continued**

Motion to approve a one year contract between GLASWA and YS Twp. for Jan. 1, 2016 through January 1, 2017. MOTION CARRIED

Motion to allow usage of hall for the Trail Riders of Yankee Springs on February 20, 2016. 4 Ayes. 1 Nay. MOTION CARRIED.

**PUBLIC COMMENT: None**

**NEW/OLD BUSINESS**

Motion to approve Check #913224 of \$5,684.00 for U.S. postage for Winter tax bills; assessments and Summer tax bills of 2016. MOTION CARRIED.

**ADJOURNMENT**: Motion by Englerth with support from Campbell to adjourn at 9:00 p.m. Approved by all. Motion carried. **ADJOURNMENT**

Respectfully submitted;  
Deb Mousseau  
Recording Secretary 12/13/15

Draft Date Distributed: 12-17-15

Approved : Jan. 14, 2016

Janice C. Lippert, Township Clerk