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| <p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES <u>Regular Board Meeting</u> <u>Thursday, July 14, 2016</u> 7:00 p.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 MINUTES </p> | <p> FINAL MINUTES Page 1 of 5 YST Bd Trustees 7/14/16 </p> |
| <p> Meeting called to order at 7:00 PM by Supervisor Mark Englerth. <u>PLEDGE OF ALLEGIANCE:</u> Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All Present. Staff Present: Alice Jansma, Sandy Marcukaitis, Larry Knowles, Greg Purcell, Frank Fiala, Richard Beukema, Paul Heystek, Ron Heilman. Visitors: 4 (not including staff present). </p> | <p> CALL TO ORDER PLEDGE ROLL CALL </p> |
| <p> <u>ADDITIONS/CHANGES TO AGENDA:</u> Add: Under Acknowledgement of Visitors: Bob Byington (Whispering Pines Request) and North East England Point Road Association Special Road Assessment Request Under Clerk Report: Add engagement letter for August 3rd Audit of Siegfried Crandall. </p> | <p> <u>ADDITIONS/CHANGES TO AGENDA</u> </p> |
| <p> <u>APPROVAL OF CONSENT AGENDA:</u> <u>Consent Agenda:</u> <ul style="list-style-type: none"> ➤ Minutes of Special board meetings of June 7th; June 16th; June 22nd - 2016 ➤ Regular Board Meeting Minutes: June 9th, 2016 ➤ Accounts Payable: June 17 through June 22nd \$36,128.84 ➤ Voided checks #913567 through #913583 ➤ July 7th – Check #913584 through #913599 \$60,390.11 ➤ June Payroll Register Check #5646 through #5661 Net \$ 10,334.90 ➤ June EFT # amount \$2,558.74 Motion by Campbell with support from Lippert to approve the <u>Consent agenda for tonight's meeting</u> as presented. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED. </p> | <p> APPROVAL OF MINUTES Approval of Consent Agenda as presented. MOTION CARRIED. </p> |
| <p> <u>ACKNOWLEDGEMENT OF VISITORS:</u> <u>Barry County Board of Commissioners</u> – Vivian Conner gave report. <u>Sandy Marcukaitis CPR Class Request-</u> class to be held: September 13, 2016 at the Township Hall. Motion by Jerkatis with support from Englerth to approve up to \$300 (not to exceed) for the underwriting of the CPR class to go toward the class fees for election inspectors/township staff (\$20.00 each). ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED. </p> | <p> <u>ACKNOWLEDGEMENT OF VISITORS</u> <u>Barry County Board of Commissioners</u> –Report given by Vivian Conner <u>Sandy Marcukaitis- CPR CLASS (Sept. 13)</u> Motion to approve up to \$300 for inspectors/twp. staff. Motion carried. Page 1 of 5 7-14-16 </p> |

ACKNOWLEDGEMENT OF VISITORS: continued

Nick & Molly Klumpp of North East England Point Association– was present to request a special assessment for roadwork (\$195,000 estimate) – quotes from five different blacktop companies have been obtained. * It was decided the board will have a special meeting regarding the availability of special assessment district funds. Information regarding the petition and wording of petition was given by J. Lippert.

Bob Byington for Whispering Pines was present to ask the township to share in cost of engineering for paving to be done on Whispering Pines Drive. The fee for the engineering cost is \$6,500.00. Whispering Pines is requesting the township to pay \$3,250.00 (50% of cost (\$6,500.00)). Discussion took place.

Motion by Rottschafer with support from Bruce Campbell to deny request of \$3,250.00 (50% of Engineering cost of \$6,500.00). All ayes. MOTION CARRIED.

CLERK’S REPORT: J. Lippert

Special Meeting Minutes 7-12-16 for Island Drive Dredging Special Assessment– Resolution has been prepared, documented and will appear in paper for first public hearing on July 27, 2016 at 7 p.m. for Island Drive.

Motion Lippert with support from Rottschafer to accept minutes of **Special Meeting Minutes 7-12-16 for Island Drive Dredging Special Assessment No.44** as presented. All ayes. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to increase the cap on Special Assessment funds to \$300,000. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

July Accounts Payable to date : (913600 voided) –Motion by Rottschafer with support from Jerkatis to pay accounts payable Check #s 913601-913621 for \$28,645.49. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Other Items of Clerk’s Report:

June Receipt Register copied for board members
Public Accuracy Test Completed with 100% accuracy.
Election Commission Approval of Inspectors – August 2nd Election
August 3rd Auditors will be present (Siegfried Crandall) at township office.

Motion by Rottschafer with support from Lippert to approve Siegfried Crandall as auditors for 2015-2016. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

TREASURER’S REPORT: John Jerkatis, Treasurer

Motion by J. Lippert with support from Rottschafer to accept Treasurer’s report as submitted and corrected. All ayes. MOTION CARRIED.

ACKNOWLEDGEMENT OF VISITORS cont’d

** Board agreed to an August 4th Special Mtg.*

Motion to deny request of \$3,250.00 toward Engineering cost of Whispering Pines Dr. MOTION CARRIED.

CLERK’S REPORT: J. Lippert

Motion to approve Spec. Mtg. Minutes of 7/12/16 (Island Drive Dredging). Motion Carried.

Motion to increase the cap on Special Assessment funds to \$300,000. Motion Carried.

APPROVAL OF (Current July) ACCOUNTS PAYABLE

Motion to approve Siegfried Crandall as auditors for 2015-2016. Motion Carried.

TREASURER’S REPORT: John Jerkatis

PUBLIC COMMENT: (Limit 3 minutes)
Vivian Conner- has checked on the Park & Rec Grant Application and it was delivered by Patricia Johns to the township office.

PUBLIC COMMENT

DIRECTOR OF GLASWA and ZONING ADMINISTRATOR'S REPORT:

L. Knowles, Written ZA Report submitted

ZONING ADMINISTRATOR'S REPORT:

GLASWA:

Enclosed in board packets is GLASWA Income/Budget statement for fiscal year 2016-17.

Larry Knowles, ZA & GLASWA Director

Motion by Jerkatis with support of J. Lippert to accept GLASWA 2016-17 Budget as submitted. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. **MOTION CARRIED.**

GLASWA BUDGET APPROVED

Future Increase of Sewer rates. Resolution of Approval must be submitted to the four Townships.

ZBA – Next meeting will be held on July 26, 2016.

ZBA 7-26-16

Zoning Department Update:

J. Lippert requested a ***Proposed Fee Schedule for Planning Commission and ZBA fees, as well as Zoning fees.*** to be reviewed at the next meeting. Current fees were established in 2007.

Land Split Request: LPSD#16-06-04 – Gary Cole Owner:

Motion by Rottschafer with support from Campbell to approve land split as recommended by YS township assessor and zoning administrator, with township attorney signing off thereby resolving the litigation that is now in place. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. **MOTION CARRIED**

APPROVAL OF LAND SPLIT – COLE #16-06-04

June Site Plans (15 permits) – (Written report submitted)

Code Enforcement Officer to start Tuesday, July 19th.

FIRE SERVICES COMMITTEE REPORT: Roger Rottschafer

For June:

21 first responder calls - Wayland Ambulance meeting was held last evening and they reported 24 calls. Response time has improved per Bob Hess.

Fire Service COMMITTEE REPORT: Roger Rottschafer

R. Rottschafer would like to hold a meeting regarding cost recovery ordinance – prior to the next board meeting. August 4th – (Thursday-6:30 p.m. at Township Hall). (Possibly discuss England Point project as well).

Sonar/depth finder needed - to come out of the fire equipment fund:

Motion by Rottschafer with support from Campbell to purchase a Humminbird Sonar/depth finder for fire rescue boat at \$1,500.00. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. **MOTION CARRIED.**

**MOTION TO APPROVE DEPTH FINDER/SONAR
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FIRE SERVICES COMMITTEE REPORT:

LED Proposal- Fire Station – A Third Estimate was Received

Motion by Jerkatis with support from Lippert to approve \$16,519.00 from Real Energy for LED upgrade at fire station. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: no, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

RECESS: 8:41

RESUME: 8:50 p.m.

SUPERVISOR REPORT- MARK ENGLERTH:

Request England Drive (Special Assessment Road Paving) (occurred earlier in meeting).

Island Drive Resolution Special Assessment District No. 44 (taken care of in 7/12/16 meeting.)

Information received from MDOT regarding speed assessment/study on M-179
GLPA unanimously supports the speed study and is planning to send a letter out regarding this.

Gun Lake Dam: Communication (current update) is to be received soon. Michael Brown has recently contacted M. Englerth regarding this.

BID Opening: TELEPHONE UPGRADE –

- #1) Classic Telephone \$5,637.62**
- #2) Ocean Inc: \$3,911.**
- #3) First Communications GR - \$6,498.14**
- #4) General Interconnect - \$3,846.65 + \$139**
- #5) Quincy Crump \$4548.00**

B. Campbell motioned to table until next month (phone bids for review) with support from Jerkatis. All ayes. MOTION CARRIED.

CEMENT BID OPENING: (only one bid received):

\$4,252.00 – bid from Ryan Concrete (company out of Lowell) 12 x 25 slab - 5” thick at recycling area.

Motion by Rottschafer with support from Campbell to accept bid of Ryan Concrete for concrete slab for recycling with addition of wire. **ROLL CALL:** Jerkatis: no, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

Consumers Power Street Lighting LED price:

Motion by Jerkatis to allow \$200 per LED light/fixture installed (2 lights) with support from Rottschafer. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Roger Rottschafer cont'd

Motion to approve \$16,519.00 from Real Energy for LED upgrade at fire station. MOTION CARRIED.

BREAK

SUPERVISOR REPORT- MARK ENGLERTH

Motioned to table to next month (phone bids) with support from Jerkatis. MOTION CARRIED.

PLANNING COMMISSION: Frank Fiala, Chairman

Fiala hopes to finalize survey at next Planning Commission. Fiala added that possibly survey can be included in the township newsletter as well as information regarding GLASWA.

Fiala also gave an update on progress on the Master Plan and map for future land use.

July 21st will be the next Planning Commission meeting at 7:00 p.m.

NEW/OLD BUSINESS:

Election Commission Chair Jan Lippert presented for approval, list of Inspectors for August 2nd Election. All inspectors have been certified. Meeting to take place immediately following adjournment of this evening's meeting.

Good Luck to All August 2nd 2016 Polls Open 7AM – Close 8 P.M

ADJOURNMENT:

Motion by Englerth with support from Campbell to adjourn at 9:15 p.m. Approved by all.
Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 7.18.16

Date: draft date 7-19-16 jcl Circulate
Approved : Aug. 11, 2016
Janice C. Lippert, Township Clerk

**PLANNING
COMMISSION:
Frank Fiala, Chairman**

NEW/OLD BUSINESS

ADJOURNMENT

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