

<p style="text-align: center;"><b>YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</b></p> <p style="text-align: center;"><b><u>Regular Board Meeting</u></b></p> <p style="text-align: center;"><b><u>Thursday, May 14, 2015</u></b> 7:00 p.m.</p> <p style="text-align: center;"><b>Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</b></p> <p style="text-align: center;"><b>MINUTES</b></p>	<p><b>FINAL MINUTES</b> Approved as presented June 11, 2015</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell.</p> <p>Staff Present: Frank Fiala, Alice Jansma, Sandy Marcukaitis, Cathy Strickland, Greg Purcell, Rich Beukema.</p> <p>Visitors: 11 (not including staff present).</p>	<p><b>CALL TO ORDER</b></p> <p><b>PLEDGE</b> <b>ROLL CALL</b></p>
<p><b><u>ADDITIONS/CHANGES TO AGENDA:</u></b></p> <p>Add: To Clerk's Report: Siegfried Crandall Auditor's letter of proposal for service.</p> <p>Treasurer John Jerkatis requested a moment to comment: Jerkatis commented that he made an unsubstantiated comment on the response times of fire service at a previous meeting. He apologized to everyone involved regarding the comment.</p> <p>Add: The Honorable Amy McDowell, Barry County Circuit Court Judge, to Acknowledgement of Visitors</p>	<p><b><u>ADDITIONS/CHANGES TO AGENDA</u></b></p>
<p><b>APPROVAL OF MINUTES:</b></p> <p>Motion by Lippert with support from Rottschafer to approve the <b>Regular Board Minutes of April 9, 2015</b> as presented. All ayes. MOTION CARRIED.</p> <p>Motion by Lippert with support from Rottschafer to approve the minutes of <b>April 14, 2015 Fire Services meeting at 1 p.m.</b> All ayes. MOTION CARRIED. (J. Lippert commented this meeting was a special meeting of Board of Trustees at 1 p.m. which was a meeting where board comment was heard as well as public comment. No board action occurred).</p> <p><b><u>Regarding April 21, 2015 Continued Fire Service Meeting Minutes:</u></b></p> <p>For the record, J. Lippert commented that this meeting was a continuation of the Fire Services meeting (of April 14, 2015) and board comment was heard as well as public comment.</p> <p>Correction on Top of page two: Rottschafer's comment should <u>correctly</u> read: the Board was "kicking can down the road." It was <u>incorrectly</u> written as: the board <u>is</u> not "kicking the can down the road".</p> <p>Motion by Rottschafer with support from Campbell to approve the minutes of <b>April 21, 2015 Fire Services meeting at 3 p.m. as amended.</b> All ayes. MOTION CARRIED.</p>	<p><b>APPROVAL OF MINUTES</b></p> <p>Approved Minutes Of: Regular Mtg. of 4/9/15 Fire Serv. Mtg. of 4/14/15 Cont'd Fire Serv. Mtg. 4/21/15 (as amended)</p> <p>Page 1 of 6 YST Bd Trustees 5/14/15</p>

**ACKNOWLEDGEMENT OF VISITORS:**

**The Honorable Judge, Amy McDowell, Barry County, Circuit Court Judge** – spoke regarding the prison diversion program “Swift and Sure” and commented that 15 of 16 participants are employed. Judge McDowell thanked the community and corporations that work with this program. The Swift and Sure program is currently saving the state about \$34,000 per year per participant (not being housed in prison). McDowell also mentioned overcrowding in holding cells within the court house.

**TTES** – David Middleton, Fire Chief (not present). Randy Eaton (Deputy Fire Chief)– commented on an engine failure of an emergency vehicle– re-chassis needed. Eaton commented later in the meeting that the ambulance needing work was not the only ambulance that TTES has available. The TTES Board okayed the hire of two Yankee Springs residents who will join the fall fire academy in Hastings.

**Barry County Board of Commissioners – Craig Stolsonburg/Vivian Conner**

- Vivian Conner commented on a possible resignation of Joyce Snow from the Board of Commissioners.
- TowerPinkster – report on Master Improvement Plan to facilities, Initiatives I & II were approved.
- Policy to limit expenses regarding the Animal Shelter budget regarding medical and veterinarian services not to exceed 80% of the adoption costs. It was simply a budget tool and had nothing to do with euthanasia or less adoptions. After the 80% is spent out of General Fund, a donation fund is available.
- Meeting next Tuesday evening in the Community Room regarding the hiring of a new director for the Animal Shelter.
- The county renewed Blue Cross & Blue Shield county inmate administrative service contract.
- Approved the elimination of one deputy position in the sheriff’s department and increase of one detective sergeant. No road patrol cuts will be made.
- Calendar has been approved for budget process.
- Moody’s Investor service has upgraded Barry County’s rating from A2 to AA3.
- Anticipated Barry County Total Annual Budget this coming year is approximately \$14.5 million for 2016.

**Keith Walker- Vista Point (private) Road Improvement** - presented request that the township create a special assessment district for assistance with the street. One estimate from Snyder Asphalt for \$35,000. Full amount is not needed, as the association has some funds available. Englerth, Lippert, and Jerkatis commented on aspects of the setting up of a special assessment district. Petition to be presented at June 11<sup>th</sup> meeting. Confirmation was made that there are 29 parcels with 25 individuals in this proposed district.

**ACKNOWLEDGEMENT OF VISITORS**

**Jessica Vandenberg** – resides in M-37 Glass Creek Estates and there is no streetlight by their subdivision. It is dark when her son goes to middle school (and other neighborhood children) wait for the school bus at 6:00 a.m.

Motion by Rottschafer with support from Campbell to repair two lights requested by Treasurer Jerkatis on the s-curve portion of Briggs Rd. and install light on the corner of M-37 as requested by J. Vandenberg. ROLL CALL: Jerkatis: yes, Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

**Katie Ambrose** – commented on September being National Preparedness/Emergency Awareness Month. K. Ambrose would like to use the facility for giving out information for this purpose.

**Road Commission Proposed Work – 2015 (distributed report)- Alice Jansma** reviewed information.

Motion by Campbell with support from Lippert to proceed as presented approving road work (done by Barry County Road Commission) previously budgeted for in 2014/15 Budget for the amount of \$100,409.00. Discussion occurred. ROLL CALL: Jerkatis: yes, Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

**Dan Scheuerman, Assessor-** presented the need for an update to tax related software for the township office. Notice was received last month that BS & A Software no longer will update the Pervasive Software Applications. These are the applications the Township currently uses for assessing, tax and special assessments. Without the updates, the system will not remain compliant with State Tax Commission regulations for computer generated rolls. Scheuerman commented on eight year old computers in office needing an update as well as server is four years old. Total of update would be \$24,567.00. Budget allots \$30,000 for technology. With copier purchase earlier in fiscal year, this update would still be under budget.

Motion by Rottschafer with support from Campbell to approve BS & A conversion to .NET version of township office computers and server for the amount of \$24,567.00. ROLL CALL: Jerkatis: yes, Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

**Trustee Roger Rottschafer-** spoke regarding contacts for the group to work on **Fire Services Committee**. Discussion occurred.

Motion by Rottschafer with support from Campbell to approve slate of names for the group recommended for the Fire Services Committee. Slate: Greg Purcell, Mary Cook, Paul Heystek, Rich Beukema, (as well as John Jerkatis and Roger Rottschafer). All ayes. MOTION CARRIED.

G. Purcell requested a written charge or description of what is to be accomplished by the group. Also G. Purcell felt time frames (or parameters) would be effective as well.

R. Eaton commented that he didn't want those in attendance to get the impression

Motion to repair two lights on the s-curve portion of Briggs Rd. and install light on the corner of M-37 as requested by J. Vandenberg. MOTION CARRIED.

Motion to proceed as presented approving road work (done by Barry County Road Commission) previously budgeted for in 2014/15 Budget. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve BS & A conversion to .NET version of township office computers and server. MOTION CARRIED.

Motion to approve slate of names for the group recommended for the Fire Services Committee. MOTION CARRIED.

that TTES is out of an ambulance. Eaton confirmed that another ambulance is available. Also, recommended by Eaton were additional names for the Fire Services Committee of those who have been involved with the service.

Rottschafer commented on having the new group decide what it is going to do and not have the Board of Trustees tell the group (Fire Services Committee) what to do. Rottschafer commented on projecting into the future with the group as well, after the contract is negotiated.

R. Eaton commented that it is the preparedness that is being paid for (with fire service). As a taxpayer, Eaton added that he doesn't want to pay more taxes either.

Jerkatis commented on his thoughts of the new group's functions as well. Jerkatis also mentioned being a proponent of TTES for many years and he still is in favor of TTES. Jerkatis commented on his concerns financially, but he is most concerned with awareness of emergency protection especially with the changes that have taken place due to population growth in the township.

Englerth clarified that the contract would be the first item to address with the new Fire Services Committee. A time frame was discussed as well.

**AMENDMENTS TO 2014-15 FISCAL YEAR: Presented by Alice Jansma**

Motion by Lippert with support from Rottschafer to amend TOTAL REVENUE of 2014-15 FISCAL YEAR Budget to \$982,000. ROLL CALL: Jerkatis: yes, Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Lippert with support from Campbell to amend TOTAL EXPENDITURES of 2014-15 FISCAL YEAR Budget to \$941,410. ROLL CALL: Jerkatis: yes, Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

**Gun Lake Tribal Account:** Request was made by Supervisor Englerth to set up a designated or dedicated Gun Lake Tribal fund (line item) in the General fund. Discussion occurred. Alice Jansma will contact the auditor(s) regarding this.

**PUBLIC COMMENT:**

**Rich Beukema** suggested emergency sirens placed strategically around the township to alert residents of emergencies such as tornadoes.

**BREAK : 8:49 P.M. RESUME: 9:00 P.M.**

**TREASURER'S REPORT: John Jerkatis, Treasurer**

Motion by Rottschafer with support from Campbell to accept the Treasurer's Report as presented. All ayes. MOTION CARRIED.

**Motions to amend Total Revenue and Total Expenditures of Budget.**

**PUBLIC COMMENT**

**Page 4 of 6  
YST Bd Trustees  
5/14/15**

**TREASURER'S REPORT:  
John Jerkatis, Treasurer**

**Treasurer's Report Accepted**

**CLERK'S REPORT: J. Lippert**

**• Cash Receipts Register – April/ Payroll & Accounts Payable**

Motion by Lippert with support from Campbell to approve Payroll chk. #s 5358-5379 dated 5/3/15 for the amount of \$12,774.33( **including** EFT of \$2,559.30.) **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve Accounts Payable chk. #s 912963-913001(39 checks) for the amount of \$35,479.50. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**May 5<sup>th</sup> Election Results: Precinct #1** Registered voters = 1852: Absentee Votes: 208, Walk Ins: 432, \*640 votes cast. 34.5% turn out , Votes: Yes: 129, No: 511.

**Precinct #2** Registered voters = 1418: Absentee Votes: 205, Walk ins: 304, \*509 votes cast. 36% turn out Votes: Yes: 121, No: 387

Clerk Lippert referred to the April 21, 2015 meeting of Fire Services (continued) and commented that she will be putting all actions of board in Resolution form. Discussion took place.

Siegfried Crandall, PC – Audit contract proposal for coming fiscal year was received in mail today for the amount of \$9,000.

Motion by Rottschafer with support from Jerkatis to table approval of proposal/contract with Siegfried Crandall until next regular board meeting of June 11, 2015. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**PLANNING COMMISSION: Frank Fiala, PC Chairman**

- Fiala announced the resignation of Mike Cunningham.
- F. Fiala also reviewed the **2014-2019 Capital Improvement Plan** prepared by C. Strickland, A. Jansma, and F. Fiala.

Motion by Englerth with support from Jerkatis to accept the Capital Improvement Plan of 2014-2019 as presented. All Ayes. MOTION CARRIED.

- Request Citizen Planner Advanced Academy 6-11-15.  
\$90.00 per person for Master Citizen Planners - for this Academy.

Motion by Jerkatis with support from Campbell to allow up to \$1000 for the Citizen Planner Advanced Academy occurring 6/11/15. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Article XII – will be going to Public Hearing. Lake Associations have been invited to the May 21<sup>st</sup> meeting. Also the Zoning Alliance group is coming in regarding the proposed M-37 Alliance for a presentation. Fiala commented on the understanding that this group has regarding Yankee Springs Planning and Zoning and the Planning Commission's current stance regarding the Alliance.

**CLERK'S REPORT: J. Lippert**

**Accounts Payable & Payroll**  
**Approved**

Motion to table approval of proposal/contract with Siegfried-Crandall until next regular board meeting of June 11, 2015.  
**MOTION CARRIED.**

**PLANNING COMMISSION:**

**Frank Fiala**

Motion to accept Capital Improvement Plan for 2014-2019

Motion to allow up to \$1000 for the Citizen Planner Advanced Academy occurring 6/11/15.

**ZONING ADMINISTRATOR'S REPORT: L. Knowles- Written Report Submitted**

**SUPERVISOR REPORT- MARK ENGLERTH**

**Tulips** - Englerth encouraged those in attendance to check out the tulips at the Township Park. Also, six picnic tables have been refinished and placed.

**Water Sewer Authority**– two candidates selected for GLASWA Administrator position - one has taken a position elsewhere and one withdrew his application this a.m.

**Grant application**- possibly metal recycling in the near future.

**Rescheduling Budget Workshop:**

Due to time constraints and full agenda of tonight's meeting – budget workshop will need to be re-scheduled. Fiscal year end: June 30, 2015.

**May 21, 2015 – 3 p.m.** will be the date for the recommendations of a draft of the budget. Discussion occurred about having a draft ready before the workshop.

**Yankee Springs Township Memorial Day Weekend Activities:**

**May 22<sup>nd</sup> (Friday) – American Red Cross Blood Drive** at the YS Fire Station from 1:00 p.m. to 6:45 p.m.

**Car Wash Supporting Yankee Springs Memorial Fund**

At the YS Fire Station also from 1:00 p.m. to 6:45 p.m. with **Veterans' Cars Washed FREE**

**Sunday, May 24<sup>th</sup> -Veteran's Memorial Day Service** at the YS Fire Barn 4 pm.

**PUBLIC COMMENT: None**

**NEW/OLD BUSINESS: None**

**ADJOURNMENT:**

Motion by Englerth with support from Campbell to adjourn at 9:48 p.m. Approved by all.

Respectfully submitted: Date: 5-26-15

Deb Mousseau  
Recording Secretary 5/16/15

Approved : June 11, 2015  
Janice C. Lippert, Township Clerk

**ZONING ADMINISTRATOR'S REPORT**

**SUPERVISOR REPORT- MARK ENGLERTH**

**PUBLIC COMMENT: None**

**NEW/OLD BUSINESS: None**

**ADJOURNMENT**

Page 6 of 6  
YST Bd Trustees  
5/14/15