

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Regular Board Meeting</u></p> <p style="text-align: center;"><u>Thursday, April 13, 2017</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Page 1 of 5 YST Bd Trustees 4/13/17 Approved May 11, 2017</p>
<p>Meeting called to order at approximately 7:05 p.m. by Supervisor Mark Englerth. (A Special Assessment meeting was held just prior to this meeting for Dist. #45 – NE England Drive at 6:30 p.m.)</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p><u>Roll Call:</u> Jansma, J. Lippert, Englerth, VandenBerg, Rottschafer (via remote).</p> <p><u>Staff Present:</u> Larry Knowles, Cathy Strickland, Frank Fiala, Ron Heilman, Chuck Biggs, Rich Beukema, Sandy Marcukaitis, Todd Delamar, Greg Purcell.</p> <p><u>Visitors:</u> 14 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE</p> <p>ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p><u>Add:</u> #4 GLASWA Report added #16 Old Business – Resolution Establishing A Yankee Springs Water Utility Advisory #4 – Planning Commission Report #12 – Tentative Plant Extension Approval 180 days Shangri-La/Pine Meadows #13 Supervisor’s Report: Robbins Cemetery Maintenance</p> <p><u>Strike:</u> from Clerk’s Report - (\$169.34 Wayland Do it Best Hardware). New amount: \$30,836.88</p> <p><u>Add:</u> GLPA Request for Resolution from the Board</p> <p><u>Noted:</u> Meeting of Spec. Assessm’t Dist. #45 was noted in the March 9th Board minutes as scheduled to be held on April 6th, at 6:30 p.m. Date was changed to April 13, 2017 at 6:30 p.m.</p>	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF CONSENT AGENDA:</u></p> <ul style="list-style-type: none"> ➤ Board Meeting Minutes: Joint Meeting of the Boards 3-2-17 5:00 p.m. ➤ *Special Meeting 3-9-17 - Special Assessment District No. 45 (April 6th, 2017 not held) ➤ Regular Meeting 3-9-2017 7:00 p.m. ➤ Special Meeting 3-14-17 Closed Session #1 and Closed Session #2 ➤ MARCH ACCOUNTS PAYABLE: Checks #914004 through Check #914050 Dated March 10th, 2017 through March 30th, 2017 = \$153,650.10 ➤ FEBRUARY PAYROLL: Check #5821 through Check #5837 = \$9,773.12 Net ➤ MARCH PAYROLL: Check #5838 through Check #5840 = \$1,532.28 Net ➤ MARCH PAYROLL; Pay Period 3-31-17 Check # 5843 through Check #5861= Net \$12,542.19 ➤ RECEIPT REGISTER MARCH ALL FUNDS \$95,653.24 <p><u>Motion by Rottschafer with support from VandenBerg to approve the Consent agenda for tonight’s meeting as presented..</u> ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes. VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p><u>APPROVAL OF CONSENT AGENDA</u></p> <p>Approval of Consent Agenda as presented. MOTION CARRIED.</p>

PUBLIC COMMENT: (Limit 3 minutes)

ACKNOWLEDGEMENT OF VISITORS:

Rachel Kolk – President of Henika Friends of the Library – noted her thanks for the efforts of the township in starting a special committee regarding the library in the past and currently. Rachel Kolk offered her support.

Gary Bowman, of 12506 Terry Lane, commented that he was present tonight to submit the request for repaving of Terry Lane – Special Assessment - 3 quotes have been received. Bowman turned in signed petition to Clerk Lippert.

Barry County Board of Commissioners – Vivian Conner gave the Commissioner’s Report.

BOARD ACTION ITEMS to be APPROVED:

Tentative Plat extension request: Geoff Moffat present for Shangri-La/Pine Meadows

Motion by Jansma with support Englerth to approve Extension request of Shangri-La/Pine Meadows Tentative Plat Approval for 180 days from today (at the Planning Commission’s recommendation). ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: Yes. VandenBerg: abstained. Yes: 4, No: 0, Abstained: 1. MOTION CARRIED.

Request for RESOLUTION SUPPORTING THE GLPA IN OPPOSING A MARINA EXPANSION REQUEST AT 11925 MARSH RD.:

Request was presented by Greg Purcell, of the Gun Lake Protective Association:

Motion by Jansma with support from Rottschafer to support the Resolution to Oppose Marina Expansion Request at 11925 Marsh Rd. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes. VandenBerg: no. Yes: 4, No: 1. MOTION CARRIED.

Discussion: S. VandenBerg asked if the owners of this project have been notified of the resolution. G. Purcell noted that the owners haven’t made notification to the GLPA. The DEQ notified the GLPA. The township has 20 days to make a comment, otherwise the township will have no vote. J. Lippert asked why Orangeville Twp. hasn’t held a meeting on this. Vivian Conner was in attendance at their (Orangeville Township’s) meeting on April 4. V. Conner commented that maybe the township wasn’t aware of it at that time.

LYNN Drive and M-179 — Re-adopt Ordinance Amendment Re-Zoning Rezoning Section 20 (Publication Deadline)

Motion by J. Lippert with support from Jansma to adopt #04-13-2017 Ordinance tonight (Ordinance to amend YS Township Zoning Ordinance including zoning map from C-2 to RSF (Section 20)). Ordinance will go into publication for Saturday, April 22, 2017. Roll Call: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.

PUBLIC COMMENT

ACKNOWLEDGEMENT OF VISITORS

Rachel Kolk – Friends of the Henika Library

Gary Bowman- Terry Lane – Spec. Assessment - Repaving

Barry County Board of Commissioners – Vivian Conner

BOARD ACTION ITEMS:

MOTION TO APPROVE Tentative Plat Extension Request (180 days)-Shangri-La/Pine Meadows.

Attachment 4-19-17 jcl

MOTION TO SUPPORT RESOLUTION SUPPORTING THE GLPA IN OPPOSING A MARINA EXPANSION REQUEST AT 11925 MARSH RD.

Motion to adopt Ordinance #04-13-2017 (Ordinance to amend YS Township Zoning Ordinance including zoning map from C-2 to RSF (Section 20)).

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TREASURER'S REPORT: Alice Jansma, Treasurer

- *Motion by Lippert with support from Rottschafer to approve the previous month's Treasurer's Report as presented. All ayes. MOTION CARRIED.*

Special Assessment Balance Report was also distributed by A. Jansma.

TREASURER'S REPORT: Alice Jansma

FIRE COMMITTEE REPORT: Roger Rottschafer - Trustee

TRUSTEE REPORT/FIRE COMMITTEE: Roger Rottschafer

- Received letter from Joe Miller to be reviewed at next month's meeting.
- For Year ended 3-31-17: 222 MFR calls & 69 Fire calls
- Currently up to 17 firefighters (after training completed of 2 individuals). Goal for the first year was to have 10.
- **Motion by Rottschafer with support from Jansma to purchase two radios –up to \$1,300 total - for jeeps which were donated by the DNR.** ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, VandenBerg: yes, Rottschafer: yes. Yes: 5, No: 0. MOTION CARRIED.
- Englerth mentioned going thru 911 – Dispatch for possible funding regarding the radios.
- Frank Fiala attended the recent Wayland Fire/Ambulance Service meeting. Wages are being reviewed. A. Jansma noted that the audit is available at the township office for public viewing.

MOTION to purchase two radios for jeeps donated by DNR.

ZONING ADMINISTRATOR REPORT: Larry Knowles – (Written report submitted.)

ZONING ADMINISTRATOR REPORT: Larry Knowles &

- SPR's for March: 7
- At last Planning Commission Meeting: The PC approved SEU – for Mountain Falls Putt Putt on 179.
- PC has requested a soft boundaries map for Zoning (blended areas)

PLANNING COMMISSION REPORT: Larry Knowles

Motion by Jansma with support from VandenBerg to approve purchase of soft boundaries map for \$600. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, VandenBerg: yes, Rottschafer: yes. Yes: 5, No: 0. MOTION CARRIED.

MOTION TO APPROVE PURCHASE OF SOFT BOUNDARY MAP.

- Full agenda set for April's PC meeting: 3 SEU's- An outbuilding on Lakeridge, a gazebo on Sandy Beach, guest quarters on an outbuilding. Dollar General will be coming back with revised plans.
- ZBA meeting to be held in May: Dollar General – variance to parking spots, and a variance request on lot coverage for larger residence.
- Englerth mentioned a recent conversation regarding technology with L. Knowles. L. Knowles noted the current lack of being able to tie in the actions of the ZBA, PC and Zoning permits with the Zoning Office's records, as well as, the Assessor's Office records. Better record keeping is needed in addition to document protection. "Technology" was added to the "Wish List" for improvements.
- Michael Maring, Code Enforcer, is currently being trained on handling Zoning Permits. Board consensus was to continue this training.

GLASWA – L. Knowles, Director

Terry Lane project – L. Knowles commented on the helpful cooperation of the residents on Terry Lane with the project. Meeting to be held on Monday regarding the adds/extras. (\$40,000).

Budget to be adjusted – (taking into consideration: Terry Lane, and replacement of employee performing lab work to a contractor).

SUPERVISOR REPORT- MARK ENGLERTH:

- **MDOT Meeting with all Boards / Too many Curve cuts on M-179**
Englerth met with MDOT recently. Englerth commented on discussion with MDOT on side of 179- being dangerous. Englerth mentioned reduced speed limits in Sunfield, Mulligan, and Woodland. Englerth commented that the MDOT employee he met with was willing to come to a meeting at the township and present his thoughts.
- **Englerth mentioned signing of the Fire contract with Wayland.**
- **Gun Lake Dam Update Meeting April 15th, 2017 Township Hall at 10 AM.**
- **Clean Up Day, Saturday, April 29th 8:00 a.m. meeting at YS Fire Station.**
- **Robbins Cemetery Maintenance Plan-** Brush was cleared out on west side a year ago. Regarding trees/stumps: \$1,500 bid for clearing up east side of cemetery received. Another bid received: \$1,200 for fencing materials for 362 feet in cedar for a 20 year fence.

Motion by VandenBerg with support from Rottschafer to have board members visit Robbins Cemetery an hour prior to a board meeting to review work to be done.

All ayes. Motion Carried.

- **Donated 1952 Jeep has a rusted out gas tank. New tank to be installed.**

CLERK'S REPORT: Janice Lippert, Clerk

- **Invoice Register to Date For Approval**
Strike \$169.34. New amount: \$30,836.88
- **Motion by Lippert with support from Jansma to approve payables in corrected amount of \$30,836.88.** ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, VandenBerg: yes, Rottschafer: yes. Yes: 5, No: 0. MOTION CARRIED.
- **May 2nd 2017 School Proposals Election Precinct #1 & Precinct #2-**
- **Yankee Springs Election Commission Approved Inspectors 4-7-17**

GLASWA – L. Knowles, Director

SUPERVISOR REPORT- Mark Englerth

Motion to have board members visit Robbins Cemetery an hour prior to a board meeting to review work to be done.

CLERK'S REPORT: J. Lippert

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NEW/OLD BUSINESS:

Resolution Establishing a Yankee Springs Water Utility Advisory Board – Englerth suggested going with the resolution and thinking about how to go about filling the board at the next meeting. Rottschafner agreed with Mark’s plan to have a special work session/meeting after approving the resolution. May 12th a.m. (Friday) 8:00 a.m. was suggested as the work session/meeting date.

G. Purcell commented on how this committee would spend time to cover items and bring recommendations to the Board. G. Purcell suggested possibly advertising in the paper regarding the proposed Water Utility Advisory Board.

S. Vandenberg commented on desiring to be on this Board (YS Water Utility Advisory Bd.), and expanding the proposed board to 7 people rather than 5 members.

Motion by Jansma with support by Lippert to approve resolution with the removal of the word “Authority” and allowing up to 7 members. The 7 member advisory board is to be comprised of up to 2 township board members and 5 system users. All Ayes. MOTION CARRIED.

PUBLIC COMMENT:

Vivian Conner: commented regarding the Commissioner’s Report earlier in the meeting. V. Conner made a clarification on approving a compensation contract with department heads of the county for their employees (compensation increases will be for the employees under the department heads).

BOARD COMMENT: None

ADJOURNMENT:

Motion by Jansma with support from Englerth to adjourn at 8:43 p.m. Approved by all. Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 4.18.17

Approved : draft / jel approved 4-19-17
Janice C. Lippert, Township Clerk
Final Approval: May 11, 2017

NEW/OLD BUSINESS

MOTION to APPROVE YS Water Advisory Board Resolution.

PUBLIC COMMENT

BOARD COMMENT

ADJOURNMENT