

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES <u>Regular Board Meeting</u> Thursday, December 8, 2016 7:00 p.m. Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333 </p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Page 1 of 4 YST Bd Trustees 12.8.2016</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p><u>Roll Call:</u> Jansma, Englerth, Rottschafer (via conference call), VandenBerg. <i>Absent with notice:</i> Jan Lippert (due to illness) <i>Remote Participation:</i> Roger Rottschafer <u>Staff Present:</u> Larry Knowles, Cathy Strickland, Frank Fiala, Greg Purcell, Chuck Biggs. <u>Visitors:</u> 3 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p><u>Under Treasurer's Report:</u> Add: Appointment of Deputy Treasurer, Deb Mousseau by Alice Jansma, Treasurer. Add: Road Commission 2017 Meeting Dates. (<i>Mentioned under Planning Commission Report.</i>)</p>	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF CONSENT AGENDA:</u></p> <p><u>Consent Agenda:</u></p> <ul style="list-style-type: none"> ➤ Regular Board Meeting Minutes: November 10, 2016 ➤ Accounts Payable: Check #s 913823 - #913865 Total Amount \$93,904.58 ➤ November Payroll: Checks # 5745- #5764 & EFT Amount (Total Net Amount \$13,621.56). ➤ November Receipts \$87,105.90 <p><i>Motion by Jansma with support from VandenBerg to approve the <u>Consent agenda for tonight's meeting</u> as presented. ROLL CALL: Jansma: yes, Lippert: absent, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 4, No: 0. Absent: 1. MOTION CARRIED.</i></p>	<p>APPROVAL OF MINUTES</p> <p>Approval of Consent Agenda as presented. MOTION CARRIED.</p>
<p>TREASURER'S REPORT: Alice Jansma, Treasurer</p> <ul style="list-style-type: none"> ➤ <i>Motion by Rottschafer with support from VandenBerg to approve the previous month's Treasurer's Report as presented. All ayes. MOTION CARRIED.</i> <p>Treasurer A. Jansma included a <u>Restricted Funds Schedule to the Total General Fund Balance.</u></p>	<p>TREASURER'S REPORT: Alice Jansma</p>
<p>PUBLIC COMMENT: (Limit 3 minutes) - NONE.</p>	<p>PUBLIC COMMENT (None)</p>

ACKNOWLEDGEMENT OF VISITORS:

Pat Kreple of the General Federation of Women’s Clubs – Gun Lake Area, Inc.-

Inquired whether the township would like to continue using services of GFWC- Gun Lake.

- **Motion** by Jansma with support from VandenBerg to continue contract with GFWC-Gun Lake for 2017 for \$2,000. **ROLL CALL:** Jansma: yes, Lippert: absent, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 4, No: 0. Absent: 1. MOTION CARRIED.

Barry County Board of Commissioners – No Report.

PCI, Tom Thompson, Renewal of Contract-

- **Motion** by Rottschafer with support from VandenBerg to continue contract with PCI for 2017. **ROLL CALL:** Jansma: yes, Lippert: absent, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 4, No: 0. Absent: 1. MOTION CARRIED.

CLERK’S REPORT: J. Lippert’s Report was given by Alice Jansma

Presidential Recount: Recount effort in Michigan has been halted by a federal judge’s recent ruling.

Payables:

Motion by Jansma with support from VandenBerg to pay Accounts Payables check #s 913867 -913888 at \$26,365.61. **ROLL CALL:** Jansma: yes, Lippert: absent, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.

Scheduled 2017 Meeting Date Approval:

Motion by Rottschafer with support from VandenBerg to accept the 2017 Schedule for Township Meetings as presented. All ayes. MOTION CARRIED.

GLASWA Minutes 12-1-16 (Information Only)

TRUSTEE REPORT: Roger Rottschafer -Fire Committee

For November 2016:

- Wayland Ambulance: 24 runs YS First Responder: 20 – calls

Yankee Springs, Thornapple, Hopkins and Wayland responded well (per 911 and others involved) to a carbon monoxide/battery overcharge issue at Middleville T & D.

- 202 mobile homes occupied at YS Meadows as of Nov. 2016 per A. Jansma.

ZONING ADMINISTRATOR REPORT: Larry Knowles –

November Site Plans (7) (6 of which are new homes) and Complaints - (Written report submitted.)

L. Knowles inquired as to the status of the contract with Municode, and if he was registered for the upcoming Zoning Administrator class.

ACKNOWLEDGEMENT OF VISITORS

Pat Kreple of the General Federation of Women’s Clubs- Contract Motion Carried.

Barry County Board of Commissioners –No report

PCI, Tom Thompson, Renewal of Contract- Motion Carried.

CLERK’S REPORT: J. Lippert

Payables Approved

TRUSTEE REPORT/FIRE COMMITTEE: Roger Rottschafer

ZONING ADMINISTRATOR REPORT: Larry Knowles

As GLASWA Director, L. Knowles commented on a failed pipe on Terry Lane (YS Township) and possibly the residents may want to have road work done thru a Special Assessment in addition to the asphalt repair GLASWA will do to part of the road in the Spring. Consent was given by the Board to have a discussion with Terry Lane residents and GLASWA regarding the possibility of a Special Assessment District with possible involvement of GLASWA. F. Fiala commented on Cobb Lake Association and contacting the Association President regarding this matter.

Sewer System:

- Sewer Rates go into affect the 1st quarter of the year.
- GLASWA will be proceeding to secure bonds for the Capital Improvement project.
- Paying on line should be available possibly in mid-January.
- New Budget for 2017 has been passed for Sewer.

Water System:

- Pumped just under a million gallons last month.
- Flushed out hydrants – complete for Fall. Flushed in Spring as well.
- Leaves by well house were removed recently by GLASWA. Knowles asked if the township would like to continue to have GLASWA do it or have the people doing yard work for the township do the removal.

PLANNING COMMISSION OCTOBER REPORT: Frank Fiala, PC Chairman

- Master Citizen’s Planner – Five (5) from YS Township have passed the exam so far. The Sun & News will be interviewing MCP Coordinators in Lansing regarding this.
- The Planning Commission would like a Joint meeting in late January/ February. The PC would like to get this date on people’s calendars as soon as possible.
- The Planning Commission continues to work on the final pieces of the Master Plan.
- The Road Commission – (during the week of January 16) has meeting dates available for the (16) townships. Frank commented that the dates are filling up fast. Meetings can be held at township hall or at the Road Commission.

SUPERVISOR REPORT- MARK ENGLERTH:

Appointments to fill on the ZBA:

Englerth requested a meeting to have discussion to inform and involve the Township Board, ZBA, and Planning Commission and share thoughts and concerns with everyone regarding future appointments for the ZBA. All Board members present consented to having the meeting. Date of meeting tentatively set for February 2, Thursday 4:30 p.m. (before the GLASWA meeting at 7 p.m.)

**ZONING
ADMINISTRATOR
REPORT: Larry Knowles
Continued**

**PLANNING
COMMISSION:
Frank Fiala, Chairman**

**SUPERVISOR
REPORT- MARK
ENGLERTH**

Weekly Meetings of Board Members: Englerth commented on the need for board members to meet weekly to communicate and discuss items. Meetings will be posted for Public Notice as not to violate the Open Meetings Act. Short minutes will be taken. No resolutions will be passed or bills paid at these meetings. These meetings would keep all board members on the same page. All members present at tonight's meeting gave their consent regarding to go ahead with these meetings.

Intercounty Drain Meeting on December 14th at Yankee Springs Township Hall - 10:00 a.m.

Renewal Contract P.C.I. 2017 Year- *(See earlier in meeting- Acknowledgement of Visitors).*

Renewal Contract Gun Lake Women's Club - \$2,000 Township Park Flower Maintenance *(See earlier in meeting- Acknowledgement of Visitors).*

Information regarding Medical Marijuana was included in board packets. *Brief discussion took place.*

NEW/OLD BUSINESS: None.

PUBLIC COMMENT: None.

Board Comment:

Alice Jansma noted upcoming **Budget Amendment** in January.

ADJOURNMENT:

Motion by Rottschafer with support from Jansma to adjourn at 7:58 p.m. Approved by all.
Motion Carried.

Respectfully submitted: Date: Jan. 12, 2017
Deb Mousseau
Recording Secretary 12-8-2016 Approved : _____

Janice C. Lippert, Township Clerk

SUPERVISOR
REPORT- MARK
ENGLERTH - continued

NEW/OLD BUSINESS

PUBLIC COMMENT

ADJOURNMENT

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