

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Regular Meeting</u></p> <p style="text-align: center;"><u>Thursday July 10, 2014</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Approved Aug 14, 2014</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p>Roll Call: J. Lippert, Englerth, Jerkatis, Rottschafer, Campbell.</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p>Staff Present: Constable Jim Orr, Cathy Strickland, Frank Fiala, Sandy Marcukaitis.</p> <p>Visitors: 15 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <ul style="list-style-type: none"> • Email received from Lynn Harvey regarding upcoming meeting to take place, July 15, at the Fire Station at 6 p.m. • Approval of Minutes of June 17th not included at this meeting due to computer issues. 	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF MINUTES:</u></p> <p>Motion to accept minutes of June 12, 2014 as presented by Lippert with support from Campbell. All ayes. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to accept Minutes of 2014-15 Budget Adoption of 6/25/14. All Ayes. MOTION CARRIED.</p> <p>Mary Cook, former trustee, commented that her name was included in the roll call of voting instead of Rottschafer's name (new Trustee) on pages 2, 3, & 4 of 6/25/14 Minutes.</p> <p>Motion by Rottschafer with support from Campbell to rescind approval of Minutes of 6/25/14 (Budget Adoption 2014-15). All Ayes. MOTION CARRIED.</p> <p>Motion by Campbell with support from Rottschafer to table Budget Adoption Minutes of 6/25/14 and approve at next meeting after they are corrected to "Rottschafer from M. Cook" in the Roll Call votes mentioned above. All Ayes. MOTION CARRIED.</p>	<p><u>APPROVAL OF MINUTES</u></p> <p>Minutes of June 12, 2014, Regular Board of Trustees meeting approved.</p> <p>Motions to approve, rescind, and table minutes of 6/25/14 (Budget Adoption of 2014-15).</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p><u>TTES Report</u> –David Middleton, Fire Chief – No report.</p> <p><u>BARRY COUNTY COMMISSIONER'S REPORT:</u> Craig Stolsonburg – No Report.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p><u>TTES REPORT & BARRY COUNTY COMMISSIONER'S REPORT</u> (No Reports)</p> <p>Page 1 of 6 YST Bd Trustees 7-10-14</p>

ACKNOWLEDGEMENT OF VISITORS: continued

Mary Cook, former Trustee, and site manager for the Commission on Aging (COA), shared important information on the request to renew the .4907 mill funding support for the COA. M. Cook mentioned that the Barry County COA has many programs including: Meals on Wheels, in-home care, help with taxes & health insurance, minor home repairs and day time programs for senior adults. (Senior adult= over 60 yrs. old).

Phyllis Fuller, of 911 Central Dispatch, also emphasized the importance of county funding shared for the 911's operations. Fuller also shared information on SMART911, which allows residents to fill out a profile on their household. This pops up on 911 screens automatically. It is free, private and secure. Residents can enter medical information, upload photos (usually of children) for missing family members, and this information is shareable with law enforcement. Eight counties in Michigan use the system as well. Sandy Marcukaitis of YS Township asked for this information for the Township's website.

Joe Hendricksen, of 3969 Grandview Dr., Shelbyville, was present representing England Point NE Road Association. There are two road associations and Hendricksen is not sure why. A future preliminary request for road paving was mentioned. Hendricksen commented that they are a private road. They have a fee for snowplowing. Asphalt companies have made recommendations. The cost for a total mill off and repaving 3" is \$115,000 for the red portion of the plat map. \$64,000 for the blue area. About 60 lots are involved with the red portion with 54 having residences on them. No request is going to be made right now. An association meeting will take place in August. With the red portion, they are roughly looking at \$2,000 per household. There are some people on the road that live in Orangeville Township. Englerth commented that experts may have to be consulted on involving the Orangeville Township residents in the special assessment district maintained by Yankee Springs Township. It was noted that there are usually two public hearings. Whatever is approved has to be put on the tax bill, so the process may be a bit longer than what is desired with time frame. Vacant lot costs were discussed as well. Relating to the work done in Special Assessment Districts, "The township has only participated in funding the money," commented Jerkatis.

PUBLIC COMMENT:

Mike Cunningham, Planning Commission Member, commented that the Veteran's Memorial Committee would be having a **car wash fundraiser** on Saturday, July 12 from 10 a.m. to 2 p.m. at Sam's Gourmet. Also, Cunningham mentioned that the **Triathlon** will take place on Saturday, July 19th and there will be runners and bikers in the area to be aware of on the roads. In addition, Cunningham and his wife, Barb, recently went on a week long bike tour and went through a lot of townships in Michigan. Cunningham noted that the township is doing a good job with their roads. Cunningham commented that Yankee Springs Township's roads are great.

PUBLIC COMMENT: cont'd

ACKNOWLEDGEMENT OF VISITORS: continued

PUBLIC COMMENT

Sandy Marcukaitis, Zoning Assistant, announced a CPR Class on July 29th at the township hall with Robin Nyenhuis (from Wayland Ambulance Service) from 6 to 10 p.m. for the amount of \$35.00 per person. S. Marcukaitis also commented that the township had underwritten part of the cost of township employees or election workers taking the class in the past. Jerkatis commented on the defibrillators (AEDs) on the wall at the township hall. Jerkatis also noted that he had recently heard of a new CPR device for chest compressions.

Motion by Jerkatis with support from Rottschafer that the township will subsidize up to \$20 of the \$35.00 fee for anyone (general public) who registers for the class up to 20 participants (\$400 total). ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- no, Rottschafer- yes, Campbell- yes. Yes: 4, No: 1. MOTION CARRIED. Discussion took place on offering \$20 discount to anyone or township staff – before the roll call vote.

Shane VandenBerg, YS Resident, commented that he'd like to see the number changed from 20 to 50 people being subsidized \$20 each for the CPR course fee. VandenBerg commented that this could draw a lot of people in and might put a burr in the seat of the community. "It wouldn't hurt," added VandenBerg.

M. Englerth, Supervisor, commented, as a point of order, that there are items that should be put on the meeting agenda, and not during public comment time. This is necessary to streamline the meetings.

TREASURER'S REPORT: John Jerkatis, Treasurer

Motion by Campbell with support from Rottschafer to accept the Financial Statement as presented. All ayes. MOTION CARRIED.

CLERK'S REPORT: by J. Lippert

Motion by Lippert with support from Rottschafer to approve **payroll** check #s 5150-5166 for amount of \$11,205.81. ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- yes, Rottschafer- yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Lippert with support from Campbell to approve EFT Federal Deposit of \$2,778.29 for payroll mentioned above. ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- yes, Rottschafer- yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

- Clerk Lippert explained items and answered any questions on the accounts payable register. The lion's share of this accounts payable is the Barry County Road Commission which is paid for the fiscal year June 30, 2014.

Motion by Lippert with support from Campbell to approve **Accounts payable** check #s 912569-912594 for the total amount of \$163,970.81. ROLL CALL: J. Lippert: yes, Rottschafer: yes, Campbell: yes, Englerth: yes, Jerkatis: yes. YES: 5, NO: 0. MOTION CARRIED.

CLERK'S REPORT: by J. Lippert cont'd

PUBLIC COMMENT:
cont'd

Motion that the township will subsidize up to \$20 of the \$35.00 for anyone (general public) who registers for the class up to 20 participants (\$400 total). MOTION CARRIED.

TREASURER'S REPORT:
John Jerkatis, Treasurer

Treasurer's Report Approved

CLERK'S REPORT:
Jan Lippert

Payroll, EFT and
Accounts Payable approved

June Cash Receipts Report- J. Lippert will review the report with Treasurer Jerkatis. (For informational purposes only).

Public Accuracy Test will be held July 18th, 2014.

Approval of Election Inspectors will take place at the end of tonight's meeting prior to adjournment.

Tri-Del-Sol Triathlon will be Saturday, July 19, 2014 (as Mike Cunningham mentioned earlier). The **Radio Amateurs** would like to use the township parking lot hall for communication purposes. Door will be open at 7:00 a.m of the hall.

Siegfried-Crandall Financial Audit- Discussion occurred and it was suggested that the next contract with Siegfried-Crandall be put on the January 2015 agenda. It was the consensus of the Board to have this put on the agenda early (Jan. 2015) to allow opportunity to evaluate prior to the next contract deadline.

Motion by Jerkatis with support from Rottschafer to contract services of auditing by Siegfried-Crandall not to exceed \$9,250.00. ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- yes, Rottschafer- yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA

- Written report of June Activity and SPRs was distributed to Board and Planning Commission Members prior to tonight's meeting.
- Supervisor Englerth advised anyone with questions to ask the Zoning Administrator by stopping in the township office or emailing L. Knowles.
- ZBA met July 8, 2014. Variance for Parcel ID 008-200-30 to the maximum height of 14' to the eaves for an outbuilding at 440 Bluff Drive, Middleville, was denied.

Planning Commission: Fiala commented that Gordon Wells had resigned from the Planning Commission.

Supervisor, Mark Englerth noted the following appointments:

Mike Cunningham for one year

Frank Fiala for two years

Greg Purcell for three years

Paul Heystek would be moving from the ZBA to the Planning Commission.

Motion by Campbell with support from Rottschafer to approve the appointments of Mike Cunningham, Frank Fiala, Greg Purcell and Paul Heystek to the Planning Commission.

ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- yes, Rottschafer- yes, Campbell- yes. Yes: 5, No: 0. MOTION CARRIED.

It was noted that Pat Jansens has resigned from the ZBA. J. Lippert has not received Pat's resignation. Paul Heystek commented that he would hand in his (P. Heystek's) ZBA resignation.

Discussion occurred regarding staggering terms of the appointed PC members.

CLERK'S REPORT: by J. Lippert cont'd

Motion to contract services of auditing by Siegfried-Crandall not to exceed \$9,250.00. Motion Carried.

ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA (Written Report distributed in advance).

Motion to approve the appointments of Mike Cunningham, Frank Fiala, Greg Purcell and Paul Heystek to PC. MOTION CARRIED.

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Frank Fiala mentioned that a letter should have been received by Board members, as well as, the Planning Commissioners and ZBA, regarding Whispering Pines. The Planning Commission has asked for a yearly update in June from WP.

BREAK: 8:55 p.m.

RESUME: 9:02 p.m.

SUPERVISOR'S REPORT: Mark Englerth

GLASWA Negotiations: Copies of Negotiation (several pages in length) are available for those interested in reviewing. Englerth commented that the negotiations have gotten past a big milestone – things may not be perfect, but are the best it could be. The Sewer authority is looking at a rate increase as it is still fall far below the sewer average rates across the state of Michigan. Water rates are higher than state average. Pipe issues were discussed. J. Lippert asked whose responsibility was it (with pipe issues). It was noted that in the YS Township ordinance, the township owns all the way to the house including the meter. To change the ordinance would not be fair, until the problem is remedied.

The subdivision behind BP was mentioned in regards to copper piping issues. No immediate solutions are clear despite digging around and searching and researching for answers.

Fire Station - concrete is poured, next week generator will be set. There will be a **meeting with Lynn Harvey, July 15, at 6 p.m.** at the YS Fire Station.

Whispering Pines- A special meeting with neighbors of Whispering Pines took place including the township attorney and retired Judge Fischer.

It was noted that WP is working under their preliminary approval. WP has not received their final approval.

The **water tower** went down within last few days. (The communication between water tower and pump house was down). The public was covered by other townships in the event of a fire.

The **General Federation of Women's Club- Gun Lake Chapter** has been managing the township park's flowers & gardens.

Buoys have been set and reset. YS Township has been doing some partnering with Orangeville with this on Gun Lake.

July 17 at 3:00 p.m. will be a meeting regarding the **Trails/Walkable Paths**. It will be posted as a board meeting as not to violate the open meetings act. The meeting will take place at the YS Fire Station.

A **Cuddy Drain** meeting was held recently. Dredging will probably not happen this year. The bridge may not be in this year. Discussion took place on the engineer's recommendation for cost. Englerth commented that the engineer is reluctant to do this (make recommendation). YS is paying roughly 25%. Englerth offered his time, as well as G. Purcell's and R. Beukema's, after the meeting this evening to answer questions, if anyone would like to discuss this.

NEW BUSINESS/OLD BUSINESS:

BREAK

SUPERVISOR'S REPORT:
Mark Englerth

Roofing project- Jerkatis has personally forwarded bid packages to five different roofing contractors. Jerkatis mentioned advertising it in the paper as well as Builder's Exchange. To date, Jerkatis has only received one bid.

Consensus was to open the bid. The bid was from LJ Trumbull Builders, LLC at \$32,830.00. The bid was submitted June 24, 2014. Jerkatis will make copies of resume for everyone on board to review. The bid states that the anticipated construction schedule would start in August and the company should be able to complete project in two weeks- weather permitting. Jerkatis read several details from the proposal.

It was the consensus of the Board to table the roof bid situation until July 23, 2014 (Special Workshop Meeting of the Board of Trustees). Campbell commented that he is unable to attend the meeting of July 23rd. Jerkatis commented that he will contact the contractor to ask some questions that Jerkatis has regarding the bid.

OTHER BUSINESS:

Prior to adjournment, a meeting was held by the YS Township Election Commission for the Approval of Election Inspectors.

Precinct #1 and Precinct #2 Inspectors were listed by J. Lippert.

J. Lippert noted that Mike Cunningham would have to be an inspector in Precinct #2, as well as his wife, Barb Cunningham, because he is running as a Precinct #1 Delegate to the Republican Party.

Receiving Board: Prec. #1: Nancy Near & Barb Cunningham
Prec. #2: Marley TenCate & Deb Mousseau

Ballots will most likely be stored in a metal can.

Motion by J. Lippert with support from Jerkatis to accept the list as presented for Election Inspectors for Precinct #1 & 2 – August 5, 2014 Primary Election.

ROLL CALL: Jerkatis- yes, Lippert- yes, Englerth- yes. ALL YES (3).

MOTION CARRIED.

ADJOURNMENT: Motion by Jerkatis with support from Englerth to adjourn at 9:11 p.m. Approved by all.

Respectfully submitted: _____ Date: _____

Deb Mousseau
Recording Secretary 7/14/14
Approved : _____
Janice C. Lippert, Township Clerk

Final Approval: Aug 14, 2014

NEW BUSINESS/OLD BUSINESS

OTHER BUSINESS

YS Township Election Commission
for the Approval of Election
Inspectors

Motion to accept the list as
presented for Election Inspectors
for Precinct #1 & 2 – August 5,
2014 Primary Election.

ADJOURNMENT

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