

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP <u>BOARD OF TRUSTEES</u> <u>Regular Board Meeting</u> <u>Thursday, July 9, 2015</u> 7:00 p.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Approved 8-13-2015 JCL</p>
<p>Meeting called to order at 7:01 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p><u>Roll Call:</u> Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell.</p> <p><u>Staff Present:</u> Frank Fiala, Jim Orr- Constable, Greg Purcell, Paul Heystek, Cathy Strickland, Sandy Marcukaits, Rich Beukema.</p> <p><u>Visitors:</u> 8 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p>Add: None</p>	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF MINUTES:</u></p> <p>Motion by Rottschafer with support from Campbell to approve the <u>Minutes of May 26, 2015 (Continued Work Session Proposed Fiscal Year 2015-16 Budget)</u> as presented. All ayes. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to approve Proposed <u>Budget 2015-2016 Adoption/Public Hearing & Meeting Minutes of June 23, 2015</u> as presented. All ayes. MOTION CARRIED.</p> <p>Motion by Campbell with support from Rottschafer to approve the <u>Regular Board Meeting Minutes of June 11, 2015</u> as presented. All ayes. MOTION CARRIED.</p>	<p><u>APPROVAL OF MINUTES</u></p> <p>Board Minutes approved:</p> <p>May 26, 2015 (Cont'd Work Session – 2015/16 Budget)</p> <p>June 23, 2015 Proposed Budget Public Hearing (2015/16)</p> <p>June 11, 2015 Regular Bd. Mtg.</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p><u>David Cornell – North Country Trail- Chief Noonday chapter</u> was present to tell of the chapter's process in trail planning. An Optimum Location Review (OLR) was mentioned. The gap between Yankee Springs and Baseline Road is the biggest gap that North Country Trail has in its trail. Further discussion occurred. Roger Rottschafer offered to be a contact for the township.</p> <p><u>TTES</u> –Fire Chief- Dave Middleton's report was distributed.</p> <p><u>Barry County Board of Commissioners</u> – <u>Craig Stolsonburg & Vivian Conner</u> were both present.</p> <p>V. Conner gave the report on the current activities of the Board of Commissioners.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p> <p>Page 1 of 4 YST Bd Trustees 7/9/15</p>

PUBLIC COMMENT: None

TREASURER’S REPORT: John Jerkatis, Treasurer

Motion by Rottschafer with support from Campbell to accept the Treasurer’s Report as presented. All ayes. MOTION CARRIED.

CLERK’S REPORT: J. Lippert

- **Accounts Payable & payroll approval:**

Motion by Campbell with support from Rottschafer to approve Payroll chk. #s 5404-5421 for the amount of \$ 13,003.15 which includes ETF of \$2,616.45. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Rottschafer: yes, Campbell: yes Englerth: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jerkatis with support from Rottschafer to approve Accounts Payable chk. #s 913042-913052 for the amount of \$ 131,235.15 **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED. (Large amount was paid to the BC Road Commission).

Motion by Jerkatis with support from Lippert to approve Accounts Payable chk. #s 913053 – 913073 for the amount of \$ 39,032.73. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Resolution Adopting Township Freedom of Information ACT (FOIA)

Procedures and Guidelines- Brief discussion.

Motion by Lippert with support from Campbell to table Resolution to Adopt FOIA Procedures and Guidelines until next meeting. All ayes. MOTION CARRIED.

Gun Lake Improvement Board Meeting will take place at the Township hall on **July 23rd at 6:30 p.m.**

Gun Lake Weed Treatment- took place on June 30th. Discussion on weed harvester usage (coming in on July 15th -2 to 3 days for the channels of Gun Lake).

Township Audit will occur on August 3rd.

SUPERVISOR REPORT- MARK ENGLERTH

June Water & Sewer Report (emailed packet to Board members)

YS Township Park – putting in electric – discussion: The electric would be for the gazebo at this time, and then for other projects such as a restroom, in the future. M. Englerth is looking for approval from the board to get pricing. Jerkatis mentioned getting specifications.

PUBLIC COMMENT:
None

**TREASURER’S REPORT:
John Jerkatis, Treasurer**

**CLERK’S REPORT: J.
Lippert**

**Accounts Payable & Payroll
Approved**

**Motion to table Resolution to
Adopt FOIA Procedures and
Guidelines until next meeting.
MOTION CARRIED.**

**SUPERVISOR REPORT-
MARK ENGLERTH**

Grant application (\$3,000 – (\$1,500 from Solid Waste Committee and \$1,500 from Barry Foundation) for a container for metal recycling. \$3,000 would have to come from the township for the \$6,000 purchase price. Englerth feels that this cost would be recouped in two year's time. Frank Fiala commented that the grant was approved from the Solid Waste Committee. It is in front of the Barry Foundation at this point. This will be discussed at next month's meeting. R. Rottschafer will check with some contacts regarding bins.

Bark/Mulch in the Park: approximately \$750 cost. Discussion took place.

Motion by Englerth with support from Campbell to approve mulch for the Township Park (not to exceed \$750). **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

ZONING ADMINISTRATOR'S REPORT: L. Knowles

Paper copy has been distributed.

PLANNING COMMISSION: Frank Fiala, PC Chairman

- Sign ordinance is completed and behind the PC.
- Article XII is off to Planner and Attorney for formatting and will go before board for approval.
- PC Vacancy- will wait until next month for recommendation from Englerth, Supervisor.
- Powerpoint/technology recommendation for acquisition.

Motion by Campbell with support from Rottschafer to approve purchase of projector, laptop and software not to exceed \$1,800 for presentations by the Planning Commission and use by Township Board and ZBA. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Englerth with support from Rottschafer to have committee of Greg Purcell, Paul Heystek, Sandy Marcukaitis and Deb Mousseau determine presentation technology to be purchased (not to exceed \$1,800). All ayes. MOTION CARRIED.

PUBLIC COMMENT: None.

NEW/OLD BUSINESS:

Bringing Janitorial and Receptionist rate to same level :

Motion by Rottschafer with support from Campbell to bring janitorial and office receptionist pay rates to same level at \$14.00 per hour. **ROLL CALL:** Campbell – yes, Rottschafer – yes, Lippert- yes, Jerkatis – no, Englerth – yes. Yes: 4, No: 0. MOTION CARRIED. (Discussion occurred).

Motion to approve mulch for the township park (not to exceed \$750). MOTION CARRIED.

ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA

PLANNING COMMISSION: Frank Fiala

Motion to approve purchase of projector, laptop and software not to exceed \$1,800 for presentations by the Planning Commission as well as the Township Board and ZBA. MOTION CARRIED.

Motion to have committee of Greg Purcell, Paul Heystek, Sandy Marcukaitis and Deb Mousseau determine presentation technology to be purchased (not to exceed \$1,800). MOTION CARRIED.

NEW/OLD BUSINESS:

MOTION TO RAISE OFFICE RECEPTIONIST TO SAME LEVEL AS JANITORIAL RATES AT \$14.00 per hour. MOTION CARRIED.

In light of the previous motion, Resolution #06-23-15- Appointed at Hourly Wages – will become 07-09-15 “Amended”- per J. Lippert.

It was noted Zoning Administrator’s raise was to take effect June 1, 2015. Difference in pay will be allocated on July check for L. Knowles per J. Lippert.

Computer at Fire Station: Discussion occurred.

Shooting Area in Yankee Springs/ DNR/ State game land – July 11, 2015 meeting 9:00 a.m.

Roger Rottschafer, Trustee Report:

Fire Committee: will meet again when Dr. Harvey’s report has been received and reviewed.

Trail Project: Meeting occurred this a.m. (July 9, 2015). Instead of Phase 1 (Briggs to Patterson), discussion centered around beginning the project with the Snowmobile trail (starting near the Sand Bar & Grill) and going into the State Park. Andrew of the State Park has made additional suggestions for the continuation of this trail section along the beach and onto Vista Drive. Grading could possibly be done by volunteers. A goal would be to have something done by next spring to get attention of residents regarding the project. Grant possibilities were mentioned. Asphalt pricing/availability is being looked at.

John Jerkatis: commented on June 23rd minutes – J. Jerkatis felt that he voted “No” on the motion to approve Resolution NO. 06-23-15-A: Yankee Springs Twp. Projected Budget 2015-16 General Fund 101 Expenses. (It was confirmed after the meeting that J. Jerkatis, did vote “No”). Correction will be made at next meeting.

Tuesday, July 14th – Building Improvements meeting – 8 a.m. at YS Twp.

Tuesday, July 21st Water meeting (GLASWA) at 7 p.m. – at YS Twp. Hall

ADJOURNMENT:

Motion by Lippert with support from Englerth to adjourn at 9:15 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 7/13/15

FINAL MINUTES APPROVED 8-13-15

JCL - Distributed

Approved : _____

Janice C. Lippert, Township Clerk

ADJOURNMENT

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