

<p style="text-align: center;"><b>YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</b></p> <p style="text-align: center;"><b><u>Regular Board Meeting</u></b></p> <p style="text-align: center;"><b><u>Thursday, June 11, 2015</u></b> 7:00 p.m.</p> <p style="text-align: center;"><b>Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</b></p> <p style="text-align: center;"><b>MINUTES</b></p>	<p>Approved MINUTES As presented July 9, 2015</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE:</u></p> <p><u>Roll Call:</u> Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell.</p> <p><u>Staff Present:</u> Frank Fiala, Alice Jansma, Jim Orr, Constable, Sandy Marcukaitis.</p> <p><u>Visitors:</u> 8 (not including staff present).</p>	<p><b>CALL TO ORDER</b></p> <p><b>PLEDGE ROLL CALL</b></p>
<p><b><u>ADDITIONS/CHANGES TO AGENDA:</u></b></p> <p>Add: to Supervisor's Report – General Fund budget items – Alice Jansma</p> <p>Add: to Public Comment – Sandy Marcukaitis</p>	<p><b><u>ADDITIONS/CHANGES TO AGENDA</u></b></p>
<p><b><u>APPROVAL OF MINUTES:</u></b></p> <p>Motion by Campbell with support from Rottschafer to approve the Regular Board Minutes of May 14, 2015 as presented. All ayes. MOTION CARRIED.</p> <p>Motion by Lippert with support from Campbell to approve the Special Meeting (Budget Work Session) minutes of May 21, 2015 meeting at 3 p.m. All ayes. MOTION CARRIED.</p> <p>Motion by Rottschafer with support from Campbell to approve the minutes of June 4, 2015 Budget Meeting at 8 a.m. All ayes. MOTION CARRIED.</p>	<p><b><u>APPROVAL OF MINUTES</u></b></p> <p>Motions to approve minutes of: May 14, 2015 (Regular Bd. Meeting), Spec. Meeting Budget Work Session of May 21, 2015, and June 4, 2015 Budget meeting.</p>
<p><b><u>ACKNOWLEDGEMENT OF VISITORS:</u></b></p> <p><u>TTES</u> – David Middleton, Fire Chief- written report submitted.</p> <p><u>Barry County Board of Commissioners</u> – Craig Stolsonburg/Vivian Conner</p> <ul style="list-style-type: none"> <li>• Vivian Conner was just selected for Vice Chair to fulfill rest of Joyce's (Snow) year.</li> <li>• 11 candidates to be interviewed next week for Joyce Snow's position.</li> <li>• Audit is complete – presentation will be in the next two to three weeks.</li> <li>• Work continues with the Drain Commissioner's office to resolve issues with the Little Thornapple River.</li> </ul>	<p><b><u>ACKNOWLEDGEMENT OF VISITORS</u></b></p> <p>Page 1 of 4 YST Bd Trustees 6/11/15</p>

**PUBLIC COMMENT:** None.

**PUBLIC COMMENT:**  
None.

**TREASURER'S REPORT: John Jerkatis, Treasurer**

**TREASURER'S REPORT:**  
John Jerkatis, Treasurer

Motion by Rottschafer with support from Campbell to accept the Treasurer's Report as presented. All ayes. MOTION CARRIED.

**CLERK'S REPORT: J. Lippert**

**CLERK'S REPORT: J. Lippert**

**Accounts Payable & Payroll Approval:**

**Accounts Payable & Payroll Approved**

Motion by J. Lippert with support from Rottschafer to approve Payroll chk. #s 5380-5403 dated 5/31/15 and 6/4/15 for the amount of \$11,849.88. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve Payroll taxes withheld (EFT) for the amount of \$2,948.43. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jerkatis with support from Campbell to approve Accounts Payable chk. #s 913002-913041 for the amount of \$44,866.44. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**Terry Lane** – J. Lippert was contacted regarding a potential Special Assessment for road upgrade.

**Computer Upgrade** to take place in township office – closed Friday, June 12<sup>th</sup>.

**Street Lights** – Great Lakes- Consumers – mapping/audit will be conducted.

**Siegfried Crandall Letter of Engagement to Conduct fiscal Year 2014-15 Audit (Tabled from last month).**

Motion by Rottschafer with support from Jerkatis to approve Siegfried-Crandall Audit contract for Fiscal Year 2014-15 not to exceed \$9,000. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion to approve Siegfried-Crandall Audit contract for Fiscal Year 2014-15 not to exceed \$9,000. MOTION CARRIED.

**Drain Commission Meeting at 9:00 a.m. (Cuddy Drain) on June 22 (Monday) and following at 11 a.m. will be a meeting regarding the Gun Lake Dam.** Agenda will not be given out until the meeting that morning.

**Fire Service Committee – Roger Rottschafer, Board Trustee and Chair for Committee:**

Two meetings have taken place so far.

Frank Fiala will be taking Mary Cook's place on the committee for now.

R. Rottschafer gave a brief synopsis of what the committee has addressed so far.

Dr. Lynn Harvey will be coming to a meeting to address questions. Dr. Harvey (letter distributed to board members) most likely will be able to cap expenses at \$2000. Dr. Harvey did attend a meeting yesterday (additional charge to the \$2,000).

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Committee members present at tonight's meeting were supportive of having Dr. Harvey's assistance.

Motion by Rottschafer with support from Jerkatis to approve \$442.20 invoice from Dr. Lynn Harvey for meeting attendance and consultation rendered. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Rottschafer with support from Campbell to approve up to \$2,000 for Lynn Harvey to do research as directed by the Fire Committee. **Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**ZONING ADMINISTRATOR'S REPORT: L. Knowles- Written Report Submitted**

**Proposal for Lease of the Water Tower** – for informational purposes only at this time.

**Landsplit Request (reference L. Knowles' letter of June 3, 2015):**

Rottschafer referenced a recent motion recommendation (specifically for ZBA) from J. Lohrstorfer which was to name items in the motion that made the board approve a variance request and why they were approving it.

Eight pages of documentation on the landsplit request of David Williamson, Bluff Drive, were provided by L. Knowles, ZA. The parcel number is 08-16-008-200-01. It is 4.3 acres zoned Rural Residential.

Approval of the landsplit has been recommended by L. Knowles, ZA.

**Motion by Englerth with support from Campbell to approve land split request of David Williamson, Bluff Drive, Parcel# 08-16-008-200-01.** This split meets the requirement under Section 14.4 – Parcel size standards. (The request is to split the property with one parcel ending up being two (2) acres while the other would total 2.3 acres). Request also satisfies the requirement under Section 14.4 – the minimum road frontage for each proposed parcel shall not be less than the minimum road frontage required for each parcel's zoning district in Article XII, "parcel size requirements". The created parcels will have a depth of less than four (4) times the width and have direct frontage on Bluff Drive, satisfying the remaining requirements. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**PLANNING COMMISSION: Frank Fiala, PC Chairman**

- One member short on Planning Commission. (Mike Cunningham has resigned.) The PC would like to have his position filled as soon as possible.
- Two public hearings- at the PC meeting - a week from tonight – on funneling ordinance and Article XII (the basic metrics of the entire zoning ordinance). (June 18<sup>th</sup> at 7:00 p.m.)
- Fiala explained the process that will take place with Article XII and the funneling ordinance after a recommendation is made from the Board.

**SUPERVISOR REPORT- MARK ENGLERTH**

**Alice Jansma updated budget amounts on the following funds:**

**103 Fire Equipment Purchase Fund**

**202 Spec. Assessment/(Weed) Fund**

**Veteran's Memorial- 208**

**Liquor Fund- 302**

Motion to approve \$442.20 invoice from Dr. Lynn Harvey for meeting attendance and consultation rendered. MOTION CARRIED.

Motion to approve up to \$2,000 for Lynn Harvey to do research as directed by the Fire Committee. MOTION CARRIED.

**ZONING ADMINISTRATOR'S REPORT: L. Knowles- Written Report Submitted**

Motion to approve land split request of David Williamson, Bluff Drive, Parcel# 08-16-008-200-01. MOTION CARRIED.

**PLANNING COMMISSION: Frank Fiala**

**SUPERVISOR REPORT- MARK ENGLERTH**

Motion by J. Lippert with support from Jerkatis to accept projected budget amounts as proposed.  
**Roll Call:** Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**GLASWA** – Shady Shores Association. M. Englerth gave background to this item. (Information distributed in board members packets). Sanitary Sewer Replacement Project & Sewer Rate Review.

**MDEQ –Office of Drinking Water and Municipal Assistance** – Misak Landfill referenced by J. Lippert

**M. Englerth** commented on a need for a workshop/meeting to address **Proposed Office Updates** (list distributed from S. Marcukaitis). Discussion from board members.

**Date for workshop: Tuesday, July 14, 2015 at 8:00 a.m.**

**PUBLIC COMMENT:**

S. Marcukaitis; would like to see the Twp. Office ceiling fixed (above M. Englerth’s office and the Assessor’s office).

July 9<sup>th</sup> meeting (Regular Board Meeting)- J. Lippert has been contacted by a North Country Trail contact person who would like to attend the next board meeting for a presentation of the Chief Noonday Trail.

R. Rottschafer will be meeting with Prein & Newhof and has another meeting with an interested resident (with trails experience/background) regarding the Trails project.

Englerth mentioned issue with shooting range and complaints of residents in surrounding area/neighborhood. State game employees are aware of it. Discussion took place.

It was mentioned that Payne Lake will not be having fireworks due to certain ATF requirements.

Paul Heystek commented on well testing and certification needed (re: old Misak Landfill).

**NEW/OLD BUSINESS:**

**Meeting Date Reminders:**

- **June 22<sup>nd</sup> Twp. hall Inter County Drain Commission Meeting (9:00 a.m.) regarding the Intercounty Drain (Cuddy) and at 11 am Gun Lake Dam .**
- **June 23<sup>rd</sup> – Public Hearing Fiscal Year 2015-2016 Adoption at 7:00 p.m.**
- **July 21<sup>st</sup> Special Meeting at 7:00 p.m. (Water System)**

**ADJOURNMENT:**

Motion by Campbell with support from Rottschafer to adjourn at 8:35 p.m. Approved by all.

Respectfully submitted:

Deb Mousseau

Recording Secretary 6/13/15

Date: draft Circulated: 6-16-15 jcl

Date Approved : July 9, 2015

Janice C. Lippert, Township Clerk

Motion to accept projected budget amounts as proposed (outlined by A. Jansma).  
**MOTION CARRIED.**

**PUBLIC COMMENT**

**NEW/OLD BUSINESS**

**ADJOURNMENT**