


<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP <u>PLANNING COMMISSION</u> Special Work Session 7:00 p.m. <u>Thursday, July 5, 2018</u> Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 </p> <p style="text-align: center;">MINUTES</p>	<p> MINUTES Page 1 of 3 APPROVED:  </p>
<p> Meeting called to order at 7:00 PM by Vice-Chairman Richard Beukema <u>PLEDGE OF ALLEGIANCE</u> Roll Call: Present: VandenBerg, Heystek, Fiala, Beukema, Strickland, T. Knowles, Jansens. Staff Present: Sandy Marcukaitis Visitors: 0 (not including staff present). </p>	<p> CALL TO ORDER PLEDGE ROLL CALL </p>
<p> AGENDA: as noted in minutes of 6/21/18 Regular PC meeting, tonight's meeting is an organizational meeting to nominate/plan for new officers of the Planning Commission. </p> <hr/> <p> F. Fiala commented that one of the goals he hoped for the meeting would be a obtaining a slate of officers, and looking at the By-laws (recommended by R. Harvey). </p> <p> Fiala also commented on reporting to the Board. Planning Commission reports use to come from the Zoning Administrator to the Board. Fiala also commented that the PC needs to have a communicator to the Board for minutes, certain requests, attorney contact, education seminar funding, etc. </p> <p> Fiala noted that Mark Englerth, Supervisor, has mentioned to Fiala that he'd (Englerth) like to have alternates on the Planning Commission. Fiala mentioned possibly expanding the group and not having alternates but more PC members. </p> <p> S. VandenBerg commented that Englerth would also like to see term limits. </p> <p> <u>Paul Heystek</u> commented on rotating the Vice Chair and Chair position. This would be for a short time only. (Terms of two members will expire in December 2018). </p> <p> It was noted that Tressa Knowles', and Paul Heystek's Planning Commission terms will be up in December (2018). </p>	<p> TONIGHT'S AGENDA </p> <p> DISCUSSION </p>
<p> <u>OFFICER NOMINATIONS:</u> Motion by S. VandenBerg to nominate C. Strickland for Chair. Motion by T. Knowles to nominate Paul Heystek for chair. </p>	<p> <u>OFFICER NOMINATIONS</u> </p>

Motion by R. Beukema to have Fiala as Chair. (*Fiala declined*).

Discussion took place on nominating, seconding nominations and making a slate of officers. VandenBerg commented that the PC could vote tonight.

Motion by VandenBerg support by Jansens to proceed with elections of officers tonight. ROLL CALL: Jansens: Yes, Fiala: No, Heystek: No, Beukema: No, Strickland: Yes, VandenBerg: Yes, T. Knowles: Yes. Yes: 4, No: 3. MOTION CARRIED.

Voting on Cathy Strickland for Chair: ROLL CALL: Jansens: Yes, Fiala: No, Heystek: No, Beukema: No, Strickland: Yes, VandenBerg: Yes, T. Knowles: No. Yes: 3, No: 4. MOTION FAILS.

Voting on Paul Heystek for Chair: ROLL CALL: Jansens: No, Fiala: Yes, Heystek: Yes, Beukema: Yes, T. Knowles: Yes, VandenBerg: No, Strickland: No. Yes: 4, No: 3. MOTION CARRIED.

Further discussion took place: Pat Jansens commented that the Board Rep (currently S. VandenBerg) should convey information to the Board of Trustees rather than the Zoning Administrator.

Discussion occurred on the Board Rep not being able to be the Chair, but able to hold other PC positions (per R. Harvey). The Vice Chair position was discussed, since the Vice-Chair is an optional position that our PC chooses to have.


Motion by Fiala with support from Beukema for Pat Jansens to be Vice Chair. (*Declined by Jansens*).

Motion by Jansens with support from T. Knowles and VandenBerg for Cathy Strickland to be Vice Chair. ROLL CALL: Jansens: yes, Fiala: No, Heystek: No, Beukema: Yes, T. Knowles: Yes, VandenBerg: Yes, Strickland: No. Yes: 4, No: 3. MOTION CARRIED.

Motion by Heystek with support from Fiala **for Patrick Jansens to be ZBA Representative.** ROLL CALL: Jansens: Yes, Fiala: Yes, Heystek: Yes, Beukema: Yes, Strickland: Yes, VandenBerg: Yes, T. Knowles: Yes. Yes: 7, No: 0. MOTION CARRIES.

Motion by Strickland with support from Heystek for Tressa Knowles to be Secretary. ROLL CALL: Jansens: Yes, Fiala: Yes, Heystek: Yes, Beukema: Yes, Strickland: Yes, VandenBerg: Yes, T. Knowles: Yes. Yes: 7, No: 0. MOTION CARRIES.

Motion by VandenBerg with support from T. Knowles for Frank Fiala to be Secretary. (Vote never taken due to unanimous vote for T. Knowles above).

MINUTES
July 5, 2018 PC/ Nom. Officers
Page 2 of 3
APPROVED: 

MOTION TO ELECT OFFICERS TONIGHT.

CHAIR of PC

VICE CHAIR

ZBA Representative

SECRETARY

Election results from above (voting):

Chair- Paul Heystek

Vice Chair- Cathy Strickland

ZBA Representative- Pat Jansen

Secretary- Tressa Knowles

Additional discussion regarding communication to board – seminars, etc. S. Vandenberg commented to let him know and he will get with Jan Lippert (on educational seminars) and pass on any other information to the board. Vandenberg commented that the Board members do read the PC meeting minutes.

Motion by Jansens with support from Heystek to have S. Vandenberg (Board Rep) be responsible to communicate information regarding Planning Commission educational seminars and all other information to the Board of Trustees. All ayes. MOTION CARRIED.

Discussion occurred regarding contacting the township attorney. Vandenberg commented that Supervisor Englerth should be asked regarding permission to contact the attorney.

ADJOURNMENT:

Motion by Strickland with support from Vandenberg to adjourn at 7:37 p.m. All ayes. MOTION CARRIED.

Approved by: Tressa Knowles July 19, 2018
Tressa Knowles, Planning Commission Secretary Date

MINUTES
July 5, 2018 PC/ Nom. Officers
Page 3 of 3
APPROVED: JK

MOTION FOR BD. REP COMMUNICATION RESPONSIBILITY FROM PC TO THE BOARD (of Trustees).

ADJOURNMENT

Deb Mousseau
Recording Secretary
July 5, 2018