

SITE PLAN REVIEW APPLICATION



Date Approved: \_\_\_\_\_ SPR #: \_\_\_\_\_  
*TO BE FILLED OUT BY TOWNSHIP*

APPLICANT INFORMATION

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

PROPERTY OWNER INFORMATION - OR MARK SAME

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Property Owner's Signature \_\_\_\_\_

PROJECT LOCATION

Address: \_\_\_\_\_ City: \_\_\_\_\_  
Parcel Tax ID. ; \_\_\_\_\_ Zoning District: \_\_\_\_\_

TYPE OF REQUEST

New       House       Fence       Deck       Outbuilding  
 Addition       Garage       Other: \_\_\_\_\_

LOT COVERAGE

Sq. Footage of Existing Structures: \_\_\_\_\_  
Sq. Footage of Proposed Structures: \_\_\_\_\_  
Total (Existing + Proposed) Structures: \_\_\_\_\_

TERMS & CONDITIONS

1. I hereby agree to allow the members of the Township Planning Commission, Zoning Administrator or their Representative to enter my property for the purpose of inspecting the site of the above request.
2. I hereby agree to comply with the terms and requirements of the Yankee Springs Township Zoning Ordinance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TO BE FILLED OUT BY THE TOWNSHIP

Fee Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Cash Amount: \$ \_\_\_\_\_ Check Amount: \$ \_\_\_\_\_ Check #: \_\_\_\_\_

SETBACK INFORMATION

RESIDENTIAL DISTRICTS:	Road Right-of-Way	Rear Property Line	Side Yard
Rural/Agriculture	35'	20'	10'
Rural Residential	35'	20'	10'
Suburban Residential	35'	20'	5'
Residential Single-Family	25' - 10' min	10'	5'
Residential, Lake Front	25' - 10' min	Lake Frt - Average, 25' min	5'
Gun Lake Resident, Lake Front	25' - 10' min	Lake Frt - Average, 25' min	5'
Residential Multi-Family	25'	10'	10'

ADDITIONAL REQUIREMENTS

1 Provide a copy of the latest survey showing both - existing and proposed structures. Structures can be hand drawn on the survey.

2 Provide Permit Fee to Yankee Springs Township:

400 sq. ft. or less:	\$35.00
Over 400 sq. ft.:	\$100.00

*Additional fees if permit is obtained after start of project*

3 Permits obtained **PRIOR** to Site Plan Review:

A. Street Address (if needed):

Barry County Planning & Zoning office located in the basement of the county building, 220 W State St., Hastings, MI 49058 Phone: 269-948-4830

B. Soil Erosion Permit (required for planned earth change which disturbs 1 or more acres, or any excavation within 500 feet of a lake, stream, or designated wetland):

Barry County Planning & Zoning office located in the basement of the county building, 220 W State St., Hastings, MI 49058 Phone: 269-948-4830

C. Driveway Permit (if needed - for driveways along public roads):

Barry County Road Commission, 1845 W. M-43, Hastings, MI 49058 Phone: 269-945-3449

D. Well Water (if needed):

Barry-Eaton County Health Department, 330 W. Woodlawn, Hastings, MI 49058 Phone: 269-945-

E. Public Water (if needed):

Gun Lake Sewer & Water authority located at 12588 Marsh Road, located on the south end of Gun Lake. Phone: 269-672-5588

F. Septic Systems (if needed):

Barry-Eaton County Health Department, 330 W. Woodlawn, Hastings, MI 49058 Phone: 269-945-

G. Public Sewer (if needed):

Gun Lake Sewer & Water authority located at 12588 Marsh Road, located on the south end of Gun Lake. Phone: 269-672-5588

3 Permits obtained **AFTER** Zoning Permit approval:

A. Building Permit:

Professional Code Inspections (PCI) located at 110 West Center Street, Hastings, MI 49058 Suite A  
Phone 269-948-4088

## IMPORTANT NOTE ABOUT APPLICATIONS FOR SITE PLAN REVIEW (ZONING APPLICATIONS):

The Zoning Ordinance requires you to include the following items *with your Application*:

- 1) **SITE PLAN:** A **site plan** showing the proposed structure/addition and all existing structures on the property, including accurate measurements of structures and distances from lot lines.
- 2) **SURVEY:** A copy of the latest **survey** of the property showing existing and proposed structures.
- 3) **APPLICATION FEE:** A cash or check payment of the **application fee**: \$100.00 for A project over 400 sqft. \$35 for A project 400 sqft. or less.
- 4) **PERMITS:** Copies of any necessary **permits listed on page 2** of the Application form. The Soil Erosion Permit is often overlooked. You need it if your project involves any excavation within 500 feet of a lake or stream. *We cannot process your Application for Site Plan Review without copies of the necessary permits!*

An application that includes all of the above items, can be processed within one or two days. *Incomplete applications can take weeks*, depending on when we receive the necessary documents.

Our zoning staff is part-time, and our office hours are Tues.-Thurs. 9am – 3pm. Please call or email me if you have any questions.

Joe Shea  
Yankee Springs Zoning Administrator  
(269)795-9091  
joeshea@yankeespringstwp.org