

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Special Meeting <u>Proposed 2019-2020 Budget Adoption</u> <u>Public Hearing</u> <u>And Discussion regarding Direct/Indirect Hookups</u> Tuesday, June 25, 2019 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 7:00 p.m. MINUTES</p>	<p> FINAL MINUTES Page 1 of 4 BOT/ Budget Adopt. 2019-2020 & Discussion re: Direct/Indirect Hookups</p>
<p> Meeting called to order at 6:00 PM by Supervisor Mark Englerth. <u>Roll Call:</u> A. Jansma, Englerth, VandenBerg, Knowles. PLEDGE OF ALLEGIANCE –waived (workshop setting) <u>ABSENT WITH NOTICE:</u> Jan Lippert <u>Staff present:</u> None <u>Visitors:</u> (4) not including staff present. </p>	<p> CALL TO ORDER ROLL CALL PLEDGE- waived </p>
<p>Additions or Corrections to Agenda: None</p>	<p>Additions or Corrections to Agenda: None</p>
<p>OPENING OF PUBLIC HEARING: at 6:01 p.m. (Motion by Knowles with support by VandenBerg to open public hearing. All ayes. MOTION CARRIED.)</p>	<p>OPENING OF PUBLIC MEETING 6:01 p.m.</p>
<p>PUBLIC COMMENT: None</p>	<p>PUBLIC COMMENT: None</p>
<p><u>Information from Treasurer, Alice Jansma:</u></p> <ul style="list-style-type: none"> • <u>Township paid off Cuddy Drain.</u> • <u>Fire Station Operation increased, but A. Jansma commented that expense can possibly be taken out and put in Fire Equipment purchase fund.</u> • <u>Headley Rollback will apply to .75 (millage voted for Emer. Services)</u> • <u>Summer taxes have been printed.</u> • <u>DNR Property/Swamp tax noted.</u> <p><i>*Tax from Taxable Value 2019-2020 from warrant = \$3,998,083.46 which is balanced with the Township Assessor.</i></p>	
<p>CLOSING OF PUBLIC HEARING</p> <p>With no other Public Comment made, motion was made by Jansma with support from Knowles to close the Public Hearing at 6:07 p.m. All ayes. MOTION CARRIED.</p>	<p>CLOSING OF PUBLIC HEARING</p> <p>Motion to <u>close public hearing.</u> 6:07 p.m.</p>

Please Note: The 2019-2020 General Fund Budgets are being adopted by action and not by line item.

RESOLUTION NO. 06-25-19-A: YANKEE SPRINGS TWP. PROJECTED BUDGET 2019-2020- General Fund 101

Revenue: *Motion by Knowles with support from Jansma to adopt RESOLUTION NO. 06-25-19 A: YANKEE SPRINGS TWP. PROJECTED BUDGET 2019-2020 General Fund 101 with projected REVENUE of \$1,167,100.* Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Expenses: *Motion by Jansma with support from VandenBerg to adopt RESOLUTION NO. 06-25-19-A: YANKEE SPRINGS TWP. PROJECTED BUDGET 2019-2020 General Fund 101 with projected EXPENSES of \$1,167,100.* Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

RESOLUTION #06-25-19-B: PROJECTED BUDGET: 2019-2020

Motion by Jansma with support from Knowles to adopt RESOLUTION #06-25-19 B: 103 account - YST Fire Equipment Fund with Projected Revenue: \$57,000 & Expenditures: \$57,000. Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Motion by Englerth with support from VandenBerg to adopt RESOLUTION #06-25-19 B: Special Assessments Account 202 with projected Revenue: \$30,000 & Expenditures: \$30,000. Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Motion by Jansma with support from VandenBerg to adopt RESOLUTION #06-25-19 B: Veterans Memorial Fund 208 with projected Revenue: \$ 11,005 & Expenditures: \$ 11,005. Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Motion by Englerth with support from Jansma to adopt RESOLUTION #06-25-19 B: Liquor Control Fund Account 302 with projected Revenue: \$ 2,500 & Expenditures: \$ 2,500. Roll Call: Jansma: Yes, VandenBerg: Yes, Englerth: Yes, Knowles: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Motion by Knowles with support from VandenBerg to adopt RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Supervisor at the yearly amount of \$25,449.00/ \$2,120.75 monthly. Roll Call: Knowles: Yes, Englerth: No, Jansma: Yes, VandenBerg: Yes, J. Lippert: Absent. Yes: 3, No: 1, Absent: 1. MOTION CARRIED.

Motion by Jansma with support from VandenBerg to adopt RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Clerk - for the yearly amount of \$26,929.00/\$2,244.08 monthly. Roll Call: Englerth: No, Knowles: Yes, VandenBerg: Yes, Jansma: Yes, J. Lippert: Absent. Yes: 3, No: 1, Absent: 1. MOTION CARRIED.

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Motions to Adopt: RESOLUTION #06-25-19-A – Gen. Fund 101. REVENUE

RESOLUTION #06-25-19-A – Gen. Fund 101 - EXPENSES

Motions to adopt **RESOLUTION NO. 06-25-19 B: YANKEE SPRINGS TWP. PROJECTED BUDGET 2019-2020: Revenue & Expenses** for the following accounts:

- 103- Fire Equipm't Purchase Fund
- 202 – Special Assessments Weed
- 208 – Veterans Memorial Fund
- 302 - Liquor Control Fund.

RESOLUTION #06-26-19-C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Supervisor

Clerk

Treasurer

Trustee

Constable/Liquor Inspector

tion by Knowles with support from Vandenberg to adopt RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED
OFFICIALS: Treasurer at the yearly amount of \$25,449/\$2,120.75 monthly with SET Treasurer Salary at \$5,625.00/\$468.75 monthly. Roll Call: Knowles: Yes, Jansma: Yes, Vandenberg: Yes, Englerth: No, Lippert: Absent. Yes: 3, No: 1, Absent: 1. MOTION CARRIED.

Motion by Englerth with support from Vandenberg to adopt RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED
OFFICIALS: Trustee the yearly amount of \$4,209.00/\$350.75/ monthly. Roll Call: Jansma: Yes, Vandenberg: Yes, Knowles: No, Englerth: No, J. Lippert: Absent. Yes: 2, No: 2, Absent: 1. MOTION FAILS due to *****TIE VOTE***** *Yearly amount will remain at current amount: \$4,095.00/ \$341.25 monthly.*

Motion by Vandenberg with support from Englerth to adopt RESOLUTION #06-25-19 C: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED
OFFICIALS: Constable/Liquor Inspector at the amount of \$79.58 per meeting and \$183.19 monthly. Roll Call: Vandenberg: Yes, Knowles: Yes, Jansma: Yes, Englerth: No, J. Lippert: Absent. Yes: 3, No: 1, Absent: 1. MOTION CARRIED.

SALARY RESOLUTION No. 06-25-19 D: Appointed Personnel and Hourly Employees for Fiscal Year 2019-2020: (ATTACHED)

Motion by Englerth with support from Jansma to adopt **Salary Resolution No. 06-25-19 D – Appointed Personnel and Hourly Employees.** Roll Call: Jansma: Yes, Vandenberg: Yes, Knowles: Yes, Englerth: Yes, J. Lippert: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Direct & Indirect Hookups: Discussion took place at 6:22 p.m.

Supervisor Englerth read (see below) correspondence from the township attorney regarding the participation of Trustees Vandenberg (Builder/Construction Contractor) and Knowles (Director of GLASWA). It was the attorney’s understanding that both trustees would need to remove themselves from the board table and sit in the audience for the discussion of direct & indirect hookups.

CORRECTION to First sentence above under Direct & Indirect Hookups:

Strike the word “read” and replace with “referred to”.

Correct sentence should be:

Supervisor Englerth referred to correspondence from the township attorney regarding the participation of Trustees Vandenberg (Builder/Construction Contractor) and Knowles (Director of GLASWA).

Supervisor Englerth asked for a recess to allow Knowles to read the correspondence from the attorney.

RECESS: 6:23 p.m.

RESUME: 6:27 p.m.

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& Discussion re: Direct/Indirect Hookups
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SALARY RESOLUTION No. 06-25-19-D: Appointed and Hourly Employees for Fiscal Year 2019-2020

Direct & Indirect Hookups:
Discussion

Note: Correction

BREAK

After the recess, Englerth asked both to take a seat in the audience.

Discussion took place. S. Vandenberg had hookup bills that he has accumulated with some dating back over a decade. Vandenberg felt Knowles (GLASWA) was not charging fees fairly. Knowles noted that he follows the township ordinance for assigning fees for hookups. Knowles also commented that he has asked the township board to address the water ordinance (last updated in 2006).

After discussion, Alice Jansma went through the hookup billing for Vandenberg's current customer(s) -homeowners on 12087 Pine Meadows. The amount of \$2,870.00 was verified. At this point in the discussion, and in order to obtain an occupancy permit, Supervisor Englerth, the homeowners – Mr. & Mrs. Barnes, and L. Knowles (GLASWA) settled on the amount to be paid at \$2,870.00. Jansma requested that the ordinance regarding water/direct & indirect hookups be looked at- and worked on very soon.

CORRECTION REQUESTED to sentence above:

At this point in the discussion, and in order to obtain an occupancy permit, Supervisor Englerth, the homeowners – Mr. & Mrs. Barnes, and L. Knowles (GLASWA) settled on the amount to be paid at \$2,870.00.

Sentence should read- (followed by an additional sentence):

At this point in the discussion, and in order to obtain an occupancy permit, Supervisor Englerth, **and** the homeowners – Mr. & Mrs. Barnes, settled on the amount to be paid at \$2,870.00. **Add/insert the following sentence:** L. Knowles (GLASWA) agreed to enforce it.

PUBLIC/BOARD COMMENT:

Dave Van Houten- of Rock Dr. and the ZBA- commented that when he builds houses, he goes and get the permit. VanHouten noted that on the permit application it should say "what they owe. If there are other agreements,... I'd have it in writing." VanHouten commented that if he had a customer who couldn't get in and occupy their new home, and was arguing about \$400, "I'd write a frickin' check the first day and take care of it. This is not good."

Alice Jansma reiterated that the board "needs to work on this (water ordinance- direct/indirect hookups) very much".

ADJOURNMENT

Motion by Jansma with support from Vandenberg to adjourn meeting at 7:14 p.m. All ayes. MOTION CARRIED.

Date: _____

Approved: By Bd of Trustees on August 8, 2019
Alice Jansma in the absence of Janice C. Lippert, Clerk

Deb Mousseau
Recording Secretary
6/25/19

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& Discussion re: Direct/Indirect Hookups

June 25, 2019

Note: Correction

PUBLIC/BOARD COMMENT

ADJOURNMENT

YANKEE SPRINGS TOWNSHIP Barry County, MI
 Salary Resolution No. 06-25-2019
 All Salaries, Appointed and Hourly Wage Rates

It Resolved, at a Special Meeting of the Yankee Springs Township Board of Trustees held on June 25, 2019 did hereby adopt the following Salary Schedule for Appointees and Hourly employees by Department Description for Fiscal Year 2019-2020. 2.8 % increase will become effective with the July 2019 payroll.

Fiscal Year	2018-2019	2019-2020
Deputy Supervisor	\$5,613	\$5,770
Deputy Clerk	\$5,613	\$5,770
Deputy Treasurer	\$5,613	\$5,770
Trustee Per Diem (Special Meetings)	\$61.68 per day	\$63.41 per day
Educational Seminars (all departments)	\$61.68 per day	\$63.41 per day
	\$30.84 per ½ day	\$31.70 per day
Ordinance Enforcement Officer	\$20.56 per hour	\$21.14 per day
Administrative Assistants		
Supervisor	\$15.42 per hour	\$15.85 per hour
Zoning Administrator	\$15.42 per hour	\$15.85 per hour
Planning Commission	\$71.44 per meeting	\$73.44 per hour
ZBA	\$71.44 per meeting	\$73.44 per hour
Chairman	\$98.68 per meeting	\$101.44 per hour
Secretary	\$98.68 per meeting	\$101.44 per hour
Recording Secretary (all meetings)	\$110.00 per meeting	\$113.08 per meeting
Board of Review	up to 4 hours <u>\$80.18</u> per day / over 4 hours <u>\$102.80</u> per day (last year \$78.00)	(last year \$100.00)
Office Staff		
Entry Level 1	\$12.60 per hour	\$12.95 per hour
Multi-tasking		
Level 2	\$13.62 per hour	\$14.00 per hour
Based on experience		
Level 3	\$15.42 per hour	\$15.85 per hour
Level 4	\$16.04 per hour	\$16.49 per hour
Election Staffing		
Chair	\$14.70 per hour	\$15.11 per hour
Inspector	\$12.59 per hour	\$12.94 per hour
Voter Registration Staff	\$16.04 per hour	\$16.49 per hour
Set-up & Take-down elections	\$13.62 per hour	\$14.00 per hour
Maintenance / Custodial		
Light Duty		
Level 1	\$11.00 per hour	\$11.31 per hour
Equipment		
2	\$13.62 per hour	\$14.00 per hour
Custodial / Janitor/Cleaning	\$20.00 per hour	\$21.60 per hour
Skilled Labor/Maintenance	\$18.86 per hour	\$19.39 per hour

Motion by _____, Support by _____ Yeas: _____
 Nays: _____

Absent with notice: Lippert

Effective July 2019 Payroll

2019 Mileage Rate: \$0.58 per mile