

**YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES Regular Meeting**

**Thursday, June 9, 2022
6:00 pm
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333
MINUTES**

MINUTES
Page 1 of 7
YS Board of Trustees –
Regular Meeting
June 9, 2022

Meeting called to order at 6:00 PM by Supervisor Rob Heethuis

PLEDGE OF ALLEGIANCE

INVOCATION

Roll Call: Mike Cunningham, Rob Heethuis, Larry Knowles, Deb Mousseau

Absent with Notice: Dave VanHouten

Staff Present: Frank Fiala, Dennis Buist, Rich Beukema

Visitors: 5

ADDITIONS/CHANGES TO AGENDA:

Motion by Knowles with support from Mousseau accept the agenda. Roll Call Vote:
Knowles: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 4, No: 0. **MOTION CARRIED**

- Board minutes 5/10/2022 Special Bid Meeting, 5/12/2022 Regular BOT Meeting, 5/18/2022 ARPA Spending Input Meeting, 5/25/2022 Water System Rates Public Meeting, 5/26/2022 Special Meeting roads/ARPA spending.
- May 2022 Accounts Payable: Checks #916855 through #916896; total amount: \$84,686.33.
- May 31, 2022 Payroll Checks #7256 through Check #7275 = \$12,332.63 net amount; May 2022 Fed P/R withholding \$3,349.92.

Motion by Cunningham with support from Mousseau to approve the consent agenda. Roll Call Vote:
Cunningham: yes; Mousseau: yes; Heethuis: yes; Knowles: yes.

Yes: 4, No: 0. **MOTION CARRIED**

ACKNOWLEDGEMENT OF VISITORS

Catherine Getty (County Commissioner)
Ed Ellis and Randy Campbell from Elmwood Beach

PUBLIC COMMENT: (Limit 3 minutes)

Catherine Getty (County Commissioner): gave her report of what has been happening at the County. Questions were asked by the Board and answered.

TREASURER'S REPORT: By Deb Mousseau, Treasurer

**PLEDGE OF
ALLEGIANCE**

INVOCATION

ROLL CALL

**MOTION TO ACCEPT
AGENDA**

**MOTION TO APPROVE
CONSENT AGENDA**

**ACKNOWLEDGEMENT
OF VISITORS**

PUBLIC COMMENT

- May 2022 Financial Statement and Investment reports were reviewed.

Motion by Heethuis with support from Knowles to accept the Treasurer's Report. Roll Call

Vote: Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 4, No: 0. **MOTION CARRIED**

- 2022 L-4029 Approval

Motion by Mousseau with support from Cunningham to approve the L-4029 for Barry County.

Discussion: This will not be in place until the winter taxes. **Roll Call Vote:** Knowles: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motions for AMENDED Fiscal Year 2021-2022 General Fund Revenue & Expenditures: One of the reasons for these motions is because of additional monies received due to census change which was not foreseeable as well as sales tax revenue being higher than expected. The budget was also affected by the IPA (Installment Purchase Agreement) funds for the office renovation project.

Motion by Knowles with support from Mousseau to adopt Budget Amendment #1 of the General Fund Budget Resolution #6-01-22 to amend Yankee Springs Township General Fund-101-Revenue to raise the REVENUE amount to \$2,114,900. Roll Call Vote:

Cunningham: yes; Mousseau: yes; Heethuis: yes; Knowles: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motion by Mousseau with support from Cunningham to adopt Budget Amendment #1 of the General Fund Budget Resolution #6-02-22 to amend Yankee Springs Township General Fund-101-Expenditures to decrease the EXPENDITURE amount to \$1,316,705.00. Roll Call

Vote: Knowles: yes; Cunningham: yes; Heethuis: yes; Mousseau: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motions for Other Funds:

Motion by Heethuis with support from Knowles to adopt Budget Amendment #1 of the Fire Equipment Purchase Fund 211-Resolution #6-3-22 to amend Yankee Springs Township Fire Equipment Purchase Fund 211-REVENUE to \$56,525.00 and EXPENDITURES to \$32,500.00. Roll Call Vote:

Cunningham: yes; Knowles: yes; Heethuis: yes; Mousseau: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motion by Cunningham with support from Heethuis to adopt Budget Amendment #1 of the Veteran's Memorial Fund-293 Resolution #6-4-22 to amend Yankee Springs Township Veteran's Memorial Fund 293 REVENUE to \$806.00 and EXPENDITURES to \$15,400.00. Roll Call Vote:

Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motion by Mousseau with support from Heethuis to adopt Budget Amendment #1 of the Liquor License Fund 212 Resolution #6-5-22 to amend Yankee Springs Township Liquor

**MOTION TO ACCEPT
TREASURER'S
REPORT**

**MOTION TO APPROVE
L-4029 FOR BARRY
COUNTY**

**MOTIONS FOR
AMENDED FISCAL
YEAR 21/22 GENERAL
FUND REVENUE &
EXPENDITURES**

**MOTION FOR
AMENDMENT TO THE
FIRE EQUIPMENT
PURCHASE FUND**

**MOTION FOR
AMENDMENT TO THE
VETERAN'S
MEMORIAL FUND**

License Fund 212 REVENUE to \$3,370.00 and EXPENDITURES to \$2,630.00. Roll Call
Vote: Knowles: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 4, No: 0. **MOTION CARRIED**

- Budget Meetings: First meeting will be next Wednesday at 3:00 PM, then the formal adoption will be the following Wednesday at 6:00 PM.

CLERK'S REPORT: By Mike Cunningham, Clerk

- June 2022 Current Invoice Register as of 6/9/2022 is \$27,598.48. (One check for \$4,100 was written yesterday).

Motion by Cunningham with support from Heethuis to approve the invoice register. Roll Call
Vote: Cunningham: yes; Mousseau: yes; Heethuis: yes; Knowles: yes.

Yes: 4, No: 0. **MOTION CARRIED**

- 2022 Elections update: The Tuesday, 8/2/2022 Primary Election will be held in the customary locations for Precincts 1 and 2.
 - Precinct 1 will be at the Township Hall.
 - Precinct 2 will be at the Fire Station.
 - Ballot Proofing for the 8/2/2022 Primary Election has been received.
 - At this point it is expected that the November election will also be held in the usual locations.
- The Township newsletter stated the wrong rate for the millage. It should have been listed as 1.50 mills. A correction will be running in the newspaper and listed on the website.
- Liquor license request: Gun Lake Cocina is applying for a Class C liquor license which will require a special exception use and possible rezoning. They have been directed to contact PCI to determine the best option to move forward with this. The Liquor Control Commission conducts a two to five month review and investigation after receipt of a resolution approved by the Board.
- Elmwood Beach Special Assessment request
 - There was a special assessment in 2006 which assessed all the parcel owners equally to resurface the entire road.
 - The south part of the road has more traffic and is in worse condition than the north part of the road.
 - At this time they want to assess all the parcel owners (77) even though they will only be doing the south part of the road. Then in a few years when the north part needs to be done they will again assess all 77 parcels.
 - Because of the unusual situation, the resolution will require a higher standard on the petition signatures than is standard procedure.

Motion by Heethuis with support from Mousseau to approve Resolution #06-06-22 declaring the township's tentative intention to establish Special Assessment District No. 48 for road improvements to Elmwood Beach Road. Discussion: The first public hearing will be July 14 so it can be incorporated into the regular board meeting. Elmwood Beach Annual Meeting will be held on July 16. **Roll Call Vote: Cunningham: yes; Mousseau: yes; Knowles: yes; Heethuis: yes.**

MINUTES
Page 3 of 7
YS Board of Trustees –
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June 9, 2022

**MOTION FOR
AMENDMENT TO THE
LIQUOR LICENSE
FUND**

CLERK'S REPORT

**MOTION TO APPROVE
INVOICE REGISTER**

ELECTIONS UPDATE

**LIBRARY MILLAGE
RATE CORRECTION**

**LIQUOR LICENSE
REQUEST**

**MOTION TO APPROVE
RESOLUTION #06-06-22
REGARDING SPECIAL
ASSESSMENT FOR
IMPROVEMENTS TO
ELMWOOD BEACH
ROAD**

Yes: 4, No: 0. **MOTION CARRIED**

COMMITTEE REPORTS

Recycling Committee:

- In-person meetings were held 5/23/2022 and 6/9/2022. The next meeting will be in-person on 7/1/2022.
- The meetings focused mainly on the report and recommendations to the board.
- The committee hopes to present the recommendations to the board at the 7/14/2022 meeting.

**RECYCLING
COMMITTEE REPORT**

Park Committee:

- Williams & Works representatives met with the Park Committee at the 5/24/2022 Park Committee meeting to discuss the survey that is a required part of the 5-year plan.
- The Park Committee is working on a community event at the park for 7/30/2022 as part of the survey process.
- Yoga classes started June 6 and Zumba classes will start July 6.
- The memorial bench slab should be installed by the end of June.
- No date yet for the court surface caulking repair.
- The baseball field base paths will be improved with stone dust this weekend.
- The committee discussed a need for an informational kiosk for the park

**PARK COMMITTEE
REPORT**

Motion by Heethuis with support from Cunningham to approve up to \$1,350 to purchase and install a Poly Products ASM-MMC-152P6 message center for the township park. Roll Call

Vote: Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

**MOTION TO APPROVE
\$1,350 FOR A MESSAGE
CENTER FOR THE
PARK**

Yes: 4, No: 0. **MOTION CARRIED**

Motion by Heethuis with support from Knowles to approve up to \$1,000 to cover costs associated with the 7/30/2022 Park Funfest event pending insurance company review. Roll

Call Vote: Cunningham: yes; Knowles: yes; Heethuis: yes; Mousseau: yes.

**MOTION TO APPROVE
\$1,000 TO COVER
COSTS OF PARK FUN
FEST EVENT**

Yes: 4, No: 0. **MOTION CARRIED**

- There are several people doing a lot of work at the park and the Board will be talking at the budget meeting about approving stipends to pay for this.

Zoning Board of Appeals:

- Next meeting is 6/14/2022.

ZBA REPORT

Planning Commission:

- PCI May 2022 report attached to packet.
- May 2022 Complaint log attached to packet.
- May 19, 2022 Regular Meeting was held.
 - Per Frank Fiala, there was discussion about the outbuildings and accessory buildings in the commercial district. They plan to bring a recommendation to the Board to approve.

PC REPORT

Fire/EMS Report:

- May 2022 Fire/Emergency Medical responses attached to packet.
- Air conditioning and furnace to be installed June 14 or 20 by Boniface.
- Firefighters breakfast on Saturday July 2.

Water Advisory Committee:

- June 7, 2022 meeting minutes attached to packet.
- They are working on the 22/23 budget to have it to the Board for next week’s meeting.
- Pressure washing of the water tower was done today.
- Next project will be painting the fire hydrants.
- GLASWA June 2, 2022 minutes attached.

Veterans Memorial Committee:

- No report however the Sunday, May 29, 2022 4 PM Memorial Day Ceremony was very successful.

Board Action Items:

- ARPA funds update: There was another public input meeting held.
 - Funds will be allocated at the budget meeting so more details will be discussed next week.
 - Board members will be asked to prioritize the list of projects to be considered as there are more projects than will be covered by the ARPA funds.
- Office/Hall Renovation Project: All contracts and documents are signed and the bank account has been set up at Highpoint Bank.
- 2022/2023 Insurance Renewal: Fuel tank and banana boat added to keep our equipment list updated.
 - It will be paid in July because it’s for the next fiscal year.
 - The workers comp renewal will also be paid next month.
 - The premium paid for the workers comp is subject to the audit that will be completed after the renewal is done.

Motion by Cunningham with support from Knowles to approve the 2022/2023 insurance renewal with Burnham and Flower Insurance Group for a total of \$21,980.50. Roll Call Vote: Mousseau: yes; Knowles: yes; Heethuis: yes; Cunningham: yes.

Yes: 4, No: 0. **MOTION CARRIED**

Motion by Cunningham with support from Knowles to approve the 2022/2023 Workman’s Compensation insurance renewal for \$1,436.00 (deposit premium). Roll Call Vote: Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 4, No: 0. **MOTION CARRIED**

- Zoning Fee Schedule Revision: This is the recommendation to the Board after the review by the Planning Commission. PCI is happy with the fees that they receive so there were no changes to those fees.

Motion by Knowles with support from Heethuis to approve the revised Zoning Fee Schedule as presented here. Discussion: If the township were no longer working with PCI would those amounts need to be adjusted? The current zoning permit fees are low compared to other townships. **Roll Call Vote: Cunningham: yes; Heethuis: yes; Mousseau: yes; Knowles: yes.**

Yes: 4, No: 0. **MOTION CARRIED**

FIRE/EMS REPORT

**WATER ADVISORY
COMMITTEE REPORT**

**VETERANS
MEMORIAL
COMMITTEE**

ARPA FUNDS UPDATE

**OFFICE RENOVATION
PROJECT UPDATE**

**MOTION TO APPROVE
INSURANCE RENEWAL**

**MOTION TO APPROVE
WORKMAN’S
COMPENSATION
INSURANCE RENEWAL**

**MOTION TO APPROVE
REVISED ZONING FEE
SCHEDULE**

- Great Lakes Energy new franchise request: The township attorney made some changes and Great Lakes Energy is currently reviewing. No update since the last meeting.
- DWRF Grant update
 - The main reason for starting this was to help the people in the YES Community owned trailer park.
 - YES has made a decision to proceed with their own project.
 - EGLE said they were grandfathered and do not have to build a tower.
 - The township had been looking at a grant to increase our arsenic capacity and to finish a loop that was not done before in addition to this expansion. This is still being pursued.
- Gravel Mining: Yankee Springs Township has a “Gravel Mining” Ordinance No. 03-02-21 last revised March 2, 2021.
 - This ordinance regulates this land use as a Special Exception.
 - The law does not allow a township to “ban” this activity. The township may only “regulate” the activity.
 - Key definition of earth removal: “The digging of soil, sand, gravel, rock, minerals, clay or other earthen material from a land surface for carrying on a business or manufacturing operation. Does not mean grading or filling incidental to improvement of the land.”
 - Two areas of potential “activity” have been brought to the township’s attention through various complaints, comments, and observance.
 - A “zoom” meeting was held with the Township Zoning Administrator, Code Enforcement Officer, Attorney, and Professional Planner with Heethuis and Cunningham. The sites were visited prior to this meeting.
 - The attorney stressed that the property owners have the rights to improve their property.
 - The attorney suggested communicating with the property owners to find out what their plans are, when they will be done, etc. That is the next step that is being worked on now.
 - If the township has more specific information from the owners they will be able to communicate that to residents who are asking questions and also make sure that the owners are sticking to what they say they are doing.
 - Neighbors have expressed concern about the noise, the safety, and the truck activity which has at least once blocked the road to other traffic.
 - The property owner on Patterson has stated that he is leveling the property for farmland.
 - The property owner at Bowens Mill Road has verbally stated that he is digging a pond.
- Blood drive will be held 6/29/2022 from 2 to 6 PM at the Fire Station.

**GREAT LAKES
FRANCHISE REQUEST**

**DWRF GRANT
UPDATE**

**GRAVEL MINING
DISCUSSION**

PUBLIC COMMENT:

Frank Fiala: Made an error in what was stated earlier – the outbuilding request was denied at the PC meeting so it will not need to be brought to the Board. Earl Cole had a cement block factory off Patterson and the piles shown earlier are from that cement factory. At the time the gravel mining was approved in the 70’s and 80’s there was a restriction that they could not go below water table. Not sure if there are any restrictions about the water level in effect currently.

Catherine Getty: The ceremony at the Veteran’s Memorial was phenomenal. It should be a popular thing going forward. Suggested the purchase of a tent in case of inclement weather.

PUBLIC COMMENT

Thornapple Township has faced similar situations as what you have in these two cases and have used our definition of mineral extraction so that special use approval was triggered when they crossed the line over 1,000 cubic yards.

BOARD COMMENT:

Cunningham: No comment

Mousseau: Pancake breakfast at the Fire Station from 7 to 10:30. Tax bills will go out in early July. She is now a Notary for the office.

Knowles: VanHouten did an excellent job on the Veteran’s Memorial ceremony and appreciated everyone that was involved. It was really nice. It would be good to have a tent.

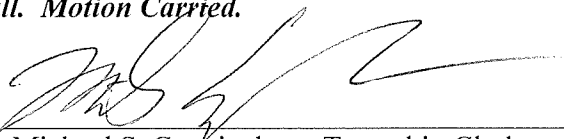
Heethuis: Looking forward to the budget meeting.

BOARD COMMENT

ADJOURNMENT:

Motion by Heethuis with support from Cunningham to adjourn the meeting at 7:40 PM.

Approved by all. Motion Carried.

Approved by: 
Michael S. Cunningham, Township Clerk

Date: 

ADJOURNMENT

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
June 15, 2022