

YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES
Special Meeting – 2023/2024 Budget Adoption

Wednesday, June 28, 2023
6:00 pm
Yankee Springs Township Hall
234 N. Briggs Rd., Middleville, MI 49333
MINUTES

MINUTES
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YS Board of Trustees –
Special Meeting
June 28, 2023

Meeting called to order at 6:00 PM by Supervisor Rob Heethuis

PLEDGE OF ALLEGIANCE

INVOCATION

Roll Call: Mike Cunningham, Larry Knowles, Rob Heethuis, Dave VanHouten, Deb Mousseau.
(All Present)

Staff Present: Dennis Buist

Visitors: 2

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

ADDITIONS/CHANGES TO AGENDA:

Motion by Heethuis with support from Cunningham to add approval of the 2023 Tax Rate Request L-4029 to the agenda. Roll Call Vote: Knowles: yes; Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Heethuis with support from Van Houten to approve the agenda as amended. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes; Cunningham: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Mousseau with support from VanHouten to open the public hearing. Roll Call Vote: Heethuis: yes; VanHouten: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- The GLASWA water system budget for fiscal year 2023/2024 and the Yankee Springs Township budget for fiscal year 2023/2024 were proposed at the workshop on June 14. The budgets have been available for anyone to review in the office. The budgets have been amended based on the changes that were agreed to in the workshop on June 14.
- The taxable value of our township is \$362,397,477 as per the County.
- Some of the projected expenses are lower on the GLASWA budget than in the previous two

MOTION TO AMEND AGENDA

MOTION TO ACCEPT AGENDA

MOTION TO OPEN PUBLIC HEARING

years. Mr. Knowles explained that this is in part due to bonds for the water tower and arsenic removal having lower payments this year. There was also a wellhead protection program which will not be done this year.

- Mr. Cunningham reviewed the information regarding the Consumer Price index since 2003 and the salary history example covering the years since 2011/2012. Ms. Mousseau reviewed the changes that were made to the budget based on the workshop on June 14.
- The vast majority of township tax revenue is based on the millage rates on the L-4029. It covers the millage that was voted in for Emergency Services and our allocated tax revenue.
- The proposed 2023/2024 Township Budget includes \$154,000 in Capital Project spending and still projects a general fund balance increase of \$49,049.

Any public comments regarding the Water System and Township Proposed Budgets will be heard at this time. There were none.

Motion by Cunningham with support from Knowles to close the public hearing. Roll Call Vote:
Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Cunningham with support from Mousseau to adopt Yankee Spring Township Water System Budget for 2023/2024 as presented from Gun Lake Area Sewer & Water Authority. Roll Call Vote: Cunningham: yes; Mousseau: yes; Knowles: yes; VanHouten: yes; Heethuis: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Knowles with support from Mousseau to approve the 2023 tax rate request L-4029. Roll Call Vote: Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Knowles to adopt Resolution No. 06-28-2023-1: Yankee Springs Township Projected Budget 2023/2024 General Fund 101 with projected Revenue of \$1,741,676. Roll Call Vote: VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by VanHouten with support from Heethuis to adopt Resolution No. 06-28-2023-2: Yankee Springs Township Projected Budget 2023/2024 General Fund 101 with projected Expenditures of \$1,741,676. Roll Call Vote: Cunningham: yes; Mousseau: yes; VanHouten: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Mousseau with support from VanHouten to adopt Resolution #06-28-2023-3: 211 account – Yankee Springs Township Fire Equipment Purchase Fund with projected revenue of \$460,000 and expenditures of \$400,000. Roll Call Vote: Heethuis: yes; Mousseau: yes; VanHouten: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO CLOSE
PUBLIC HEARING

MOTION TO ADOPT
YANKEE SPRINGS
TOWNSHIP WATER
SYSTEM BUDGET
2023/2024

MOTION TO
APPROVE 2023 TAX
RATE REQUEST
L-4029

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-1 GENERAL
FUND

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-2 GENERAL
FUND

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-3 FIRE
EQUIPMENT
PURCHASE FUND

Motion by Cunningham with support from Mousseau to adopt Resolution #06-28-2023-4: Special Assessments (Weeds) Account 213 with projected Revenue: \$46,000 & Expenditures: \$41,400.

Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-4 SPECIAL
ASSESSMENT
(WEEDS)

Motion by Knowles with support from Cunningham to adopt Resolution #06-28-2-23-5: Veterans Memorial Fund 293 with projected Revenue of \$450 and Expenditures of \$450. Roll Call Vote:

Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-5 VETERANS
MEMORIAL FUND

Motion by Heethuis with support from VanHouten to adopt Resolution #06-28-2023-6: Liquor Control Fund Account 212 with projected Revenue: \$ 3,400 & Expenditures: \$2,960. Roll Call

Vote: Cunningham: yes; VanHouten: yes; Heethuis: yes; Knowles: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
RESOLUTION NO. 06-
28-2023-6 LIQUOR
CONTROL FUND

Motion by VanHouten with support from Mousseau to adopt Resolution #06-28-2023 A1: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

Supervisor at the yearly amount of \$30,771.88/ \$2,564.32/monthly. Roll Call Vote: Knowles: yes; Cunningham: yes; Heethuis: yes; VanHouten: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-A1:
SUPERVISOR

Motion by Mousseau with support from Knowles to adopt Resolution #06-28-2023 A2: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Clerk - for the yearly amount of \$33,251.16/ \$2,770.93 monthly. Roll Call Vote: Cunningham: yes; VanHouten: yes; Heethuis: yes; Knowles: yes; Mousseau: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-A2: CLERK

Motion by Cunningham with support from Knowles to adopt Resolution #06-28-2023 A3: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Treasurer at the yearly amount of \$31,422.99 /\$2,618.58 monthly with SET (School Education Tax)

Treasurer Salary at \$7,246.08/ \$603.84 monthly. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-A3:
TREASURER

Motion by Knowles with support from Heethuis to adopt Resolution #06-28-2023 A4: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Trustee the yearly amount of \$4,951.76/ \$412.65 monthly. Roll Call Vote: VanHouten: yes; Mousseau: yes; Knowles: yes; Heethuis: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-A4:
TRUSTEE

Motion by Heethuis with support from VanHouten to adopt Resolution #06-28-2023 A5: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Constable/Liquor Inspector at the amount of \$96.23 per meeting attended (as Constable) and \$2,658.17/ \$221.51 monthly (for Liquor Inspector). Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes;

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-A5:
CONSTABLE/
LIQUOR INSPECTOR

Mousseau: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Knowles to adopt Salary Resolution No. 06-28-2023 B: Appointed Personnel and Hourly Employees. Roll Call Vote: VanHouten: yes; Mousseau: yes; Knowles: yes; Heethuis: yes; Cunningham: yes.

Yes: 5, No: 0. MOTION CARRIED

PUBLIC COMMENT:

None.

BOARD COMMENT:

Cunningham: None.

Knowles: None.

Mousseau: Thanked Mike for the presentation to work from. We have to think about re-obligating some ARPA funds of about \$11,600 because they were not all used for the roadwork and for the water. That should be done at the next meeting.

VanHouten: Great job Deb and Mike. The charts help make it easy to understand.

Heethuis: A lot of work goes into this and Deb and Alice work hard to put the budget together. Mike making all the charts and slides makes it easier to understand. That's what makes the workshop so effective.

ADJOURNMENT:

Motion by Cunningham with support from Mousseau to adjourn the meeting at 6:19 PM.

Approved by all. Motion Carried.

Approved by:  Date 7/20/2023
Michael S. Cunningham, Township Clerk

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
June 29, 2023

MINUTES
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YS Board of Trustees –
Special Meeting
June 28, 2023

MOTION TO ADOPT
SALARY
RESOLUTION NO. 06-
28-2023-B:
APPOINTED
PERSONNEL AND
HOURLY
EMPLOYEES

PUBLIC COMMENT

BOARD COMMENT

ADJOURNMENT