

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Regular Board Meeting</u></p> <p style="text-align: center;"><u>Thursday, September 8, 2016</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Fire Station 1425 S. Payne Lake Road, Wayland, Michigan 49348</p> <p style="text-align: center;">MINUTES</p>	<p>MINUTES Page 1 of 4 YST Bd Trustees 9.8.16</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p>PLEDGE OF ALLEGIANCE:</p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All Present.</p> <p>Staff Present: Alice Jansma, Sandy Marcukaitis, Larry Knowles, Greg Purcell, Frank Fiala, Richard Beukema, Paul Heystek, Ron Heilman, Chuck Biggs-Constable.</p> <p>Visitors: 10 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>PLEDGE ROLL CALL</p>
<p>ADDITIONS/CHANGES TO AGENDA:</p> <p>Under Clerk Report: Accounts Payable to date – for approval</p>	<p>ADDITIONS/CHANGES TO AGENDA</p>
<p>APPROVAL OF CONSENT AGENDA:</p> <p>Consent Agenda:</p> <ul style="list-style-type: none"> ➤ Regular Board Meeting Minutes: August 11, 2016 ➤ (Included: Public Hearing Special Assessment Roll District No. 44 – Island Drive Channel Dredging) ➤ Accounts Payable: 8-19/through 8-31-16= \$21,358.55 ➤ August 31st, 2016 Payroll ➤ August Receipt Register <p><i>Motion by Campbell with support from Rottschafer to approve the <u>Consent agenda for tonight's meeting</u> as presented. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</i></p>	<p>APPROVAL OF MINUTES</p> <p>Approval of Consent Agenda as presented. MOTION CARRIED.</p>
<p>FIRE STATION TOUR: Fire Chief Joe Miller gave those in attendance a tour of the fire station, and introduced personnel that were present as well.</p>	<p>FIRE STATION TOUR</p>
<p>BUDGET AMENDMENTS APPROVAL:</p> <p>Budget Amendments: presented by Alice Jansma, Deputy Treasurer <i>Motion by Rottschafer with support from Campbell to approve amending the budget to a total of \$1,281,000 each for Revenue and for Expenses. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</i></p> <p><u>2016 L-4029 (Millage Rate Request) Board Approval</u></p> <p><i>Motion by Lippert with support from Rottschafer to approve Millage Rate Request L-4029. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</i></p>	<p>BUDGET AMENDMENTS APPROVAL</p> <p>2016 L-4029 (Millage Rate Request) Board Approval</p>

<p>TREASURER'S REPORT: John Jerkatis, Treasurer</p> <p><i>Motion by Rottschafer with support from Campbell to approve August Treasurer's Report as presented. All ayes. MOTION CARRIED.</i></p>	<p>TREASURER'S REPORT: John Jerkatis</p>
<p>PUBLIC COMMENT: (Limit 3 minutes)</p> <p>Gary Rounds – President of Starr View Estates Association requested street light at corner near Shaw Lake (serviced by Great Lakes).</p>	<p>PUBLIC COMMENT</p>
<p>ACKNOWLEDGEMENT OF VISITORS:</p> <p>Charlton Park Millage Renewal – Ms. Sharon Zebrowski- encouraged all those in attendance to vote for the millage on November 8, 2016.</p> <p>Barry County Board of Commissioners – Vivian Conner gave the monthly report.</p> <p>North East England Point – Special Assessment District Road Improvement Request Nick Klumpp, President of NE England Point Association presented Signed Petitions for the road improvement. Clerk to forward to the Assessor to confirm signatures of ownership for the parcels to be improved.</p> <p><i>Motion by Jerkatis with support Rottschafer to approve request for Special Assessment District for North East England Point at \$105,000. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</i></p> <p>Friends of Henika Library: Rachel Kolk, President, commented on Wayland residents in Gun Lake area having to pay \$45 for a library card at Henika Library.</p>	<p>ACKNOWLEDGEMENT OF VISITORS</p> <p>Charlton Park – Ms. Sharon Zebrowski</p> <p>Barry County Board of Commissioners –V. Conner</p> <p>North East England Point-Nick Klumpp</p> <p>Motion on NE England Pt. Spec. Assessment MOTION</p> <p>Friends of Henika Library: Rachel Kolk</p>
<p>CLERK'S REPORT: J. Lippert</p> <p>September Payables –</p> <p><i>Motion by Rottschafer with support from Campbell to pay accounts payables -\$41,584.64 chks #913707-913739. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</i></p> <p>Gun Lake Sewer & Water Report (for August) Information only</p> <p>Sept. 13, 1 pm: Signing of Cuddy Drain Contracts will take place at Allegan County Drain Office</p> <p>➤ <i>AT THIS POINT: MEETING AGENDA WENT DIRECTLY TO THE GLASWA/ZONING ADMINISTRATOR'S REPORT FOLLOWED BY THE PLANNING COMMISSION REPORT.</i></p>	<p>CLERK'S REPORT: J. Lippert</p> <p>September Payables-approved</p>
<p>SUPERVISOR REPORT- MARK ENGLERTH:</p> <p>Street Lights of various corners/intersections discussed.</p> <p>Recycling Information given-</p> <p>ZBA Opening – Mary Cook has resigned from the ZBA due to family responsibilities.</p> <p>Fire Station Insurance Claim noted.</p> <p>Court – ZBA Appeal mentioned.</p> <p>E.M.S. APPRECIATION DAY – SUNDAY – SEPTEMBER 11TH, 2016 at the FIRE</p>	<p>SUPERVISOR REPORT- MARK ENGLERTH</p> <p>Page 2 of 4 YST Bd Trustees 9.8.16</p>

STATION- 1 to 3 p.m. Phyllis Fuller will be present (From 911).

Draft of Policy & Procedure noted for Planning and Zoning Office noted.

FIRE SERVICES COMMITTEE REPORT: R. Rottschafer

Fire Fighter Training: Allegan's and Hasting's training is once a week for approx. 9 months. For \$2,000 more than originally budgeted, training can be done on site at Yankee Springs for 15 MFR's at a much quicker pace- shorter time period (half the time- not 9 months).

Motion by Rottschafer with support from Campbell to allow \$10,000 for training of MFR's.

ROLL CALL: Jerkatis: no, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

Motion by Rottschafer with support from Jerkatis to allow \$400 for fan in restroom of fire station office area. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

GLASWA REPORT: (Director) Larry Knowles

Oct. 5 th at YS Township Hall at 7 p.m., GLASWA will be holding a public hearing regarding rate structure and status of sewer system and proposed improvements for the aging system.

GLASWA Board – L. Knowles and G. Purcell commented on a General Obligation Bond voted on by the GLASWA board. Resolutions will be requested by member townships to back up the bond according to their (each township's) percentage of use/ownership of sewer. Resolutions for rate increases will be requested in the future from member townships as well.

Lift station communication system has been a struggle for GLASWA this year. New system needed.

Screw Pump to be replaced next week.

Greg Purcell commented on the need and formation of a **Water Utility Advisory Board.** L. Knowles inquired as to whether the Board would like to proceed with the Water Utility Advisory Board. The consent of the Board was to move forward with this new board.

ZONING ADMINISTRATOR'S REPORT: L. Knowles, ZA -Written Report submitted

August Site Plans- slightly slower in August. September appears to be more active.

Complaints (9) – Knowles commented that new code enforcement officer, Michael Maring, is doing a good job. A good system for filing and documenting of complaints has been started.

PLANNING COMMISSION JUNE REPORT: Frank Fiala, PC Chairman

The Planning Commission is working on the Master Plan Update.

September PC Meeting Date: 9/22/16 (changed from 9/15/16).

Special Use Exception Permit & Re-Zone Requests- coming up at next meeting –signage for Gun Lake Community Church.

Also mentioned: Creation of survey flyer/postage by J-Ad Inc. - looking for decision from the board on this.

FIRE SERVICES COMMITTEE REPORT: R. Rottschafer

Motion to allow \$10,000 for training of MFR's.

MOTION TO ALLOW \$400 FOR FAN IN FIRE STATION OFF. AREA RESTROOM.

GLASWA and ZONING ADMINISTRATOR'S REPORT:

Larry Knowles, ZA & GLASWA Director

***Water Utility Advisory Board Formed**

PLANNING COMMISSION JUNE REPORT: Frank Fiala, PC Chairman – cont’d:

Education- upcoming seminar at end of October (26, 27 & 28) by- Michigan Planning Association- (a key training course compatible with Citizen’s Planner program)- in Kalamazoo. Fiala requested a \$3,000 allowance of those interested.

*Motion by J. Lippert with support from Campbell to allow up to \$3,500 for ZA, PC & ZBA members to attend upcoming seminar at end of October (26,27 & 28) by- Michigan Planning Association. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.*

*Previous Motion **amended** by J. Lippert with support from Rottschafer to allow up to and not to exceed \$5,000 for ZA, PC and ZBA members to attend upcoming Planning and Zoning seminar at end of Oct. 26,27 & 28. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.*

*Motion by J. Lippert with support from Campbell to approve \$500 for survey mailing/postage. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.*

OTHER COMMENTS:

Frank Fiala commented Sat. Sept. 24 – Household Hazardous Waste Collection – Expo Center – (Not accepting electronics at this time).

ADJOURNMENT:

Motion by M. Englerth with support from Campbell to adjourn at 9:10 p.m. Approved by all. Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 9.8.16

Date: October 13, 2016
Janice C. Lippert, Township Clerk

Motion to allow \$3,500 for Oct. 26-28 Mich. Planning Seminar.

Motion to increase previous motion amount to \$5,000 for Mich. Planning Seminar.

Motion to approve \$500 for survey printing and mailing/postage.

OTHER COMMENTS

ADJOURNMENT

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