

**YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES Special Meeting**

Thursday, March 7, 2024

11:00 AM

**Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, MI 49333**

MINUTES

MINUTES
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YS Board of Trustees –
Special Meeting
March 7, 2024

Meeting called to order at 11:00 AM by Supervisor Rob Heethuis

PLEDGE OF ALLEGIANCE

INVOCATION

Roll Call: Mike Cunningham, Larry Knowles, Rob Heethuis, Dave VanHouten, Deb Mousseau (All Present)

**PLEDGE OF
ALLEGIANCE**

INVOCATION

ROLL CALL

ADDITIONS/CHANGES TO AGENDA:

Motion by Cunningham with support from Knowles to accept the agenda. Roll Call Vote:
Cunningham: yes; Mousseau: yes; VanHouten: yes; Heethuis: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

**MOTION TO ACCEPT
AGENDA**

PUBLIC COMMENT: (Limit 3 minutes)

None

PUBLIC COMMENT

2023 Kitchen Renovation Project Update

- The original plan was for construction to start in March and continue to completion. On Monday this week the builder (Koval) informed us that the cabinets wouldn't be ready until April 1 but he wanted to start on March 11 anyway and do all the work that could be done ahead of installing the cabinets.
- We were informed on Wednesday that the cabinet supplier in Otsego experienced a major fire this week and the cabinets were burned. They do not expect to be back in business for quite some time, possibly a year.
- Koval would like to go ahead with the overhead work on Monday and then find a new supplier for the cabinets. If he is allowed to go ahead there is a risk of not getting a price that is acceptable for the cabinets.
- There is a signed agreement between the township and our contractor, so it might be possible to hold him to the quoted cost and just delay until cabinets are available. Koval was the low bidder on the project by quite a margin.
- Discussion also took place regarding the payment terms.
- Options are to start Monday and wait for the cabinetry at a later date or wait until the cabinets have been located and do the entire project all at once.

**KITCHEN RENOVATION
PROJECT UPDATE**

Motion by Cunningham with support from Mousseau that we inform Koval Construction that we would like to wait to start until we know who is going to supply the cabinets and the

**MOTION TO DELAY THE
KITCHEN RENOVATION
PROJECT**

cost or that he will stick with the cost and that the project can be done start to finish without a gap. Motion withdrawn by Cunningham.

Motion by Knowles with support from VanHouten to delay the project until the cabinets are in line and ready to do the project from start to finish without a gap. Roll Call Vote:

Cunningham: yes; Heethuis: yes; Knowles: yes; Mousseau: yes; VanHouten: yes.

Yes: 5, No: 0. **MOTION CARRIED**

New office north wall cracking issue:

**OFFICE NORTH WALL
CRACK DISCUSSION**

- Last Thursday a large crack in the zoning office was noticed with a gap between the wall and the window frame. When looking from the outside there is cracking in the bricks and mortar but no visible cracking in the concrete below the brick.
- Dave Gibbs (Fleis & Vandenbrink) came last Friday out and took pictures. Kelly Bockheim of Mugen came out yesterday and looked at the inside and the outside. He pointed out a mark on the brick and said it looked like an impact, but no one is aware of any incident that could have done the damage. It could have happened with the lawn service or another contractor doing work out there.
- Mugen will provide a cost for repairing the outside and the drywall on the inside.
- It should be submitted to the insurance company if it is determined that it was caused by an accident. Discussion took place as to whether this could be a warranty issue and covered by Fleis and Vandenbrink.
- Board members stepped outside to view the area in question and discussed possible causes and solutions.
- Board members decided to have Fleis give their opinion and based on that the Township would file an insurance claim and move forward with getting a cost from Mugen.

Fire Department Staffing Issues: (Summary of the discussion)

**FIRE DEPARTMENT
STAFFING ISSUES**

- Yankee Springs has a contract with the city of Wayland for manning and operating the township's volunteer fire department.
- Trustee VanHouten presented the board with information related to recent issues and decisions regarding fire department manning that impact the cost and quality of fire and EMS service in the township.
- Board members discussed the proper roles of the board, fire committee and the City of Wayland under the contract.
- A consensus was reached to have the Supervisor and Clerk, and the Supervisor and Trustee VanHouten talk with the township attorney about the township's rights and responsibilities under the contract before starting conversations with City of Wayland officials to resolve the issues.

ADJOURNMENT:

ADJOURNMENT

Motion by Cunningham with support from Mousseau to adjourn the meeting at 1:07 PM.

Approved by all. Motion Carried.

Approved by:  Date: 3/25/2024
Michael S. Cunningham, Township Clerk

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
March 8, 2024