


<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP PLANNING COMMISSION Regular Meeting And PUBLIC HEARING(S) Thursday, June 18, 2015 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>PC MINUTES Page 1 of 4</p> <p>APPROVED:  7-16-15</p>
<p>Meeting called to order at 7:00 PM by Chairman Frank Fiala.</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p>Roll Call: Present: Beukema, Strickland, Campbell, Purcell, Heystek and Fiala.</p> <p>Also Present: Rebecca Harvey, Professional Planner and Larry Knowles, ZA</p> <p>Staff Present: Sandy Marcukatis had prior commitments this evening.</p> <p>Visitors: 0</p>	<p>PLEDGE CALL TO ORDER ROLL CALL</p>
<p>ADDITIONS OR CORRECTIONS TO AGENDA:</p> <p>Add: To New Business – Procedure for contacting attorney</p>	<p>ADDITIONS/CHANGES TO AGENDA: None</p>
<p>PUBLIC COMMENT: None</p>	<p>PUBLIC COMMENT: None</p>
<p><u>BOARD REPORTS</u></p> <p>Rich Beukema, ZBA: No meeting since last report.</p> <p>Bruce Campbell, Board of Trustees: The township office is going through a computer upgrade. A land split was approved regarding D. Williamson’s property on Bluff Dr. Building improvements/updates will be discussed at an upcoming workshop (July 14th at 8:00 a.m.).</p> <p>Regarding improvements:</p> <p><u>A raised platform (such as Orangeville & Wayland Townships has)</u> was recommended by G. Purcell. A laptop computer, projector and screen was mentioned by Purcell as well. This would help audience be informed of documentation being discussed. Also, a <u>conference room</u> was recommended with a speaker phone in it.</p> <p>Fiala commented on Alice Jansma having previous plans which include what G. Purcell recommended as well. A filing cabinet designated for PC use was noted.</p> <p>Motion by Fiala with support from Campbell to have Heystek and Purcell research and make a recommendation to the Board for presentation technology (i.e. laptop, projector, screen) for PC use at meetings as well as use by other township committees and the Board. All ayes. MOTION CARRIED.</p>	<p><u>BOARD REPORTS</u></p> <p>Motion to have Heystek and Purcell research and make a recommendation to the Board for presentation technology for PC use at meetings. MOTION CARRIED.</p>

Fire Committee update given by G. Purcell. Dr. Lynn Harvey was retained to come in to consult the Fire Committee.

Non-motorized Trails Update was given by Frank Fiala. Campbell commented on proposal going to Andy of the State Park who is working on obtaining permits. Valerie Byrnes, Economic Director for Barry County is getting involved as well.

Larry Knowles, ZA: Lots of activity has occurred in the past month. Knowles gave update on a funneling issue. Brief update was also given on land split issue with discussion taking place.

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APPROVED: 

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APPROVAL OF MEETING MINUTES:

Motion by Beukema with support from Campbell to approve Planning Commission Meeting minutes of May 21, 2015 meeting as presented. All ayes. MOTION CARRIED.

APPROVAL OF MEETING MINUTES:

Minutes of May 21, 2015 approved.

NEW BUSINESS:

Procedure for Contacting Township Planner/Attorney-

Outline was reviewed and changes were noted by F. Fiala and Cathy Strickland. Brief discussion occurred regarding documentation in letters, emails and phone conversations.

NEW BUSINESS

Public Hearing for Section 18.4/Use of Public Easements

Note: No one was present in the audience this evening for any of the published/advertised public hearings.

Open of Public Hearing at 8:15 p.m.

Discussion occurred with guidance from Rebecca Harvey. G. Purcell commented on leaving 18.4 as is and adding an 18.5 (Private Road Easements). Purcell will work on drafting this (New 18.5 section) and will send to R. Harvey for her approval/thoughts.

Motion by Strickland with support from Campbell to authorize Greg Purcell to draft 18.5 Private Road Easements section for discussion at next meeting. All ayes. MOTION CARRIED.

Close of Public Hearing on Road at 8:20 p.m.

Public Hearing for Section 18.4/Use of Public Easements

Motion to authorize Greg Purcell to draft 18.5 Private Roads section for discussion at next meeting. MOTION CARRIED.

Public Hearing for Article XII

Open Public Hearing at 8:30 p.m.

Rebecca Harvey commented on proposed changes on Article XII. Brief discussion took place. R. Harvey will come up with a cleaned up version (ordinance form of the Article XII). This version will go to J. Lohrstorfer from R. Harvey. Discussion occurred.

Process of getting approval (of Article XII) and bringing before the township board was discussed.

CLOSE of Public Hearing at 8:37 p.m.

Motion by Beukema with support from Heystek to authorize R. Harvey to make any minor changes (to Article XII) and forward to J. Lohrstorfer to put document in final ordinance format. When completed, J. Lohrstorfer will forward to L. Knowles, ZA, for distribution. All ayes. MOTION CARRIED.

Electronic sign ordinance of Thornapple Township was briefly discussed. G. Purcell will obtain copies of this ordinance and distribute for next meeting.

Discussion of Master Plan Update

Open Public Hearing at 8:45 p.m.

Motion by P. Heystek with support from Campbell to authorize R. Harvey's assistance in procedure to properly follow requirements to update Master Plan. All ayes. MOTION CARRIED.

R. Harvey will send to L. Knowles, the Notice of Intent to Plan and the Request for Distribution to inform surrounding communities of the intent for YS to plan.

Discussion occurred regarding amendments/changes to Master Plan. Discussion also occurred regarding having a Rec Plan.

R. Harvey commented on items that would be taken care of in regards to the schedule of the Master Plan update.

Close of Public Hearing at 8:50 p.m.

Motion by Purcell with support from Heystek to send electronic version of Master Plan to Rebecca Harvey to begin process of update of the new Master Plan. All ayes. MOTION CARRIED.

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Public Hearing for Article XII

Motion to authorize R. Harvey to make any minor changes (to Article XII) and forward to J. Lohrstorfer to put document in final ordinance format. When completed, J. Lohrstorfer will forward to L. Knowles, ZA, for distribution. MOTION CARRIED

Motion to authorize R. Harvey's assistance in procedure to properly follow and update Master Plan. MOTION CARRIED.

Motion to send electronic version of Master Plan to Rebecca Harvey to begin process of update of the new Master Plan. MOTION CARRIED.

OLD BUSINESS:

Discussion of need for a new Planning Commission member, and publishing for vacancy.

Motion by Beukema with support from Campbell to recommend township board to advertise to fill positions for PC vacancy and ZBA vacancy or vacancies. All ayes. MOTION CARRIED.

R. Harvey commented that the PC can have one member that does not live in the township (new ruling is geared to deal with small communities). It was also mentioned that ZBA's can have alternates, but not Planning Commissions cannot have alternates.

New Vice-Chair needed for Planning Commission

Nominations for Vice Chair were opened: at 8:59 p.m.

Greg Purcell was nominated

Nominations were closed at: (9:02 p.m.)

Motion by Campbell was seconded to nominate G. Purcell as Vice Chair position. All ayes. MOTION CARRIED.

Final Thoughts:

G. Purcell thanked Frank Fiala for his all of his work and leadership throughout all of the various Planning Commission proceedings.

ADJOURNMENT:

Chairman Fiala brought the meeting to a close at 9:05 p.m.

Approved by: Cathy Strickland 7/16/2015
Cathy Strickland, Planning Commission Secretary Date

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APPROVED: [Signature]
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Motion to recommend township board to advertise to fill positions for PC vacancy and ZBA vacancy or vacancies. MOTION CARRIED.

Motion by Campbell was seconded to nominate G. Purcell as Vice Chair position. MOTION CARRIED.

ADJOURNMENT

Deb Mousseau
Recording Secretary
June 18, 2015