

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP PLANNING COMMISSION <u>In Person</u>– Regular Meeting 7:00 p.m. October 21, 2021 Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 MINUTES </p> | <p> MINUTES Page 1 of 3 PC APPROVED: _____ Regular PC Mtg 10-21-21 In Person <i>Posting 11/19/21</i> <i>Beukema</i> <i>Email</i> <i>Web</i> <i>Onder</i> </p> |
| <p> Meeting called to order at 7:04 PM by Planning Commission Chair, Shana Bush. PLEDGE OF ALLEGIANCE Roll Call: ALL Present: Kooistra, Kennedy, Fiala, Knowles, Beukema, Frigmanski, Bush. Present: Rebecca Harvey, Professional Planner Staff Present: Dennis Buist- Constable Visitors: 2 (not including staff present). </p> | |
| <ul style="list-style-type: none"> • APPROVAL OF AGENDA: <p><i>Motion by Fiala with support from Beukema to approve the agenda as presented. All Ayes. MOTION CARRIED.</i></p> | <p>APPROVAL OF AGENDA</p> |
| <p>REPORTS from REPRESENTATIVES:</p> <p>Board of Trustees- Larry Knowles, commented regarding the Board of Trustees’ last meeting on October 14, 2021, noting:</p> <ul style="list-style-type: none"> • Two donated benches were installed at YS Twp. Park. • Board approved purchase of diesel fuel tank to be located at the fire station (1425 S. Payne Lake Rd.) to limit trips to gas station. • Water ordinance should be coming up next month for a board vote. Ordinance was presented and board wanted more time to look at it. • Public Hearing for Township Renovation was held Oct. 11th, and board voted on Oct. 14th (Regular Board Meeting) approving Design #1 (large footprint for <u>office</u>) and <u>hall</u> renovation (Design #6). Project to go out for bid this winter, hopefully starting work this spring (2022). • Veterans Memorial Committee would like to have a Veterans Day Ceremony at 11/11 at 11:11 a.m. <p>ZBA- John Frigmanski - No meeting in October for ZBA.</p> | <p>BOARD REPORTS from REPRESENTATIVES</p> |
| <p>PUBLIC COMMENT: NONE</p> | <p>PUBLIC COMMENT</p> |
| <p>APPROVAL OF MINUTES :</p> <p><i>Motion by Kennedy with support from Beukema to approve September 16, 2021 Planning Commission Regular Meeting Minutes as presented. All Ayes. MOTION CARRIED.</i></p> | <p>APPROVAL OF MINUTES- Sept. 16th Reg. PC meeting (See next page for Sept. 28th Spec. Mtg. minutes approval)</p> |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>APPROVAL OF MINUTES <i>continued</i></p> <p><i>Motion by Beukema with support from Bush to approve September 28, 2021 Special Meeting/Work Session minutes as presented. All ayes. MOTION CARRIED.</i></p> | <p>MINUTES Page 2 of 3 PC APPROVED: _____ Regular PC Mtg 10-21-21 In Person</p> |
| <p>NEW BUSINESS:</p> <p>SEU 21-08-06 Parcel ID 08-16-007-027-00 A request by Shorewood Builders Inc. agent for John Kuiper, of 3434 Elmwood Beach Road for SEU to build a guest quarter on existing structure on Elmwood Beach.</p> <p>John Kuiper presented his request this evening. (Already approved by ZBA- per J. Kuiper on Sept 14th meeting). ZBA approval of 672 sq. ft confirmed.</p> <p>Discussion occurred.</p> <p><u>Public Comment opened by PC Chair S. Bush at 7:16 p.m.</u></p> <p><u>No public comments.</u></p> <p><u>Close of Public Comment made by Chairperson Bush at 7:16 p.m.</u></p> | <p>NEW BUSINESS</p> <p>SEU 21-08-06 Parcel ID 007-027-00 A request by Shorewood Builders Inc. agent for John & Cheryl Kuiper of Elmwood Beach</p> |
| <p><i>Motion by Knowles with support from Kennedy to approve guest quarters with stipulation - only to be used by house guests of the occupants of the principal dwelling and not rented or used commercially. All AYES. MOTION CARRIED.</i></p> <p>-----</p> | <p>MOTION to Approve</p> |
| <p>SEU 21-08-09 Parcel ID 08-16-095-007-50 A request by Lynn VanderLaan for a SEU/SPR to build an accessory building on a vacant lot at 3871 England Dr., Shelbyville. Correct address: 10509 Woodland Dr., Shelbyville.</p> <p>No one was at the meeting to present the request.</p> <p><u>The PC referred to R. Harvey's review of request for accessory building.</u></p> <p><i>Motion by Fiala with support by Bush to approve request for accessory building at 3871 England Dr., (Parcel # 08-16-095-007-50) with the following conditions: use would be limited to residential accessory building use, utilities would be consistent with residential accessory buildings- but not a guest house, and method of retaining stormwater run-off on site to be confirmed. All ayes. MOTION CARRIED.</i></p> | <p>SEU 21-08-09 Parcel ID 08-16-095-007-50 A request by Lynn VanderLaan for a SEU/SPR to build an accessory building on a vacant lot at 3871 England Dr., Shelbyville. Correct Address: 10509 Woodland Dr., Shelbyville</p> <p>MOTION to Approve</p> |
| <p>OLD BUSINESS ITEMS:</p> <p><u>Discussion regarding Special meeting date for Private Roads, and CIP (Capital Improvement Plan).</u></p> <p><i>Motion by Fiala with support from Beukema to hold a special meeting on Wednesday, November 10 at 7 p.m. for Private Standards, and CIP (Capital Improvement Plan). All ayes. Motion Carried.</i></p> | <p>OLD BUSINESS</p> <p>MOTION for Special Mtg: Nov. 10th at 7 pm</p> |

Capital Improvement Plan

(Special meeting to discuss this subject will occur on Wednesday Nov. 10th. Motion made above.)

Information Tech will be coming from Mike Cunningham

Cemetery – Record-keeping System– coming from Lee Kooistra & Mike Cunningham

Financial Spreadsheet found in the back of the CIP: Alice Jansma has begun work on this spreadsheet. Fiala noted that he'd like A. Jansma to attend the special meeting. L. Knowles and D. VanHouten will work with Alice to get numbers in the spreadsheet for that sections of the CIP.

Veteran's Memorial information is coming from Dave VanHouten (Dave's info was recently sent and is ready for input).

**For the Special Work Session 11/10/21 meeting – updated CIP info- will be given to PC Members and worked on Nov. 10th.*

DISCUSSION ON PRIVATE/PUBLIC ROADS took place beginning at pg. 4 Section 13.

**Changes made tonight to be keyboarded by J. Frigmanski and ready for special meeting on Nov. 10th.*

Discussion of Solar and Wind Energy (putting on hold for right now).

Review PC Work plan and establish next steps (stick with what we are working on right now).

Discussion of updating forms and fee structure (S. Bush is waiting for in E. Thompson).

OTHER SUCH BUSINESS AS MAY PROPERLY COME BEFORE THE PLANNING COMMISSION

PUBLIC COMMENT: NONE

ADJOURNMENT:

Motion by Bush with support from Kennedy to adjourn at 8:48 p.m.
All Ayes. MOTION CARRIED.

Approved by: Frank Fiala 10/16/21
Frank Fiala, Planning Commission Secretary Date

MINUTES

Page 3 of 3 PC

APPROVED: _____

Regular PC Mtg 10-21-21
In Person

OLD BUSINESS

ITEMS continued

PUBLIC COMMENT

ADJOURNMENT