

YANKEE SPRINGS TOWNSHIP PLANNING COMMISSION 2023 ANNUAL REPORT

In compliance with Michigan Planning legislation the following report on Planning Commission activities for the 2023 calendar year has been prepared for the Township Supervisor and Board members. This is a summary relating to the productive results of 12 monthly meetings, and 1 joint meeting with the ZBA and Township Board in attendance. The Planning Commission meets on the Third Thursday of each month.

2023 MEETING ATTENDANCE

Commissioner	Meetings Attended					Term Expires
	2019	2020	2021	2022	2023	
Shana Bush (Chair)	9 of 10	12 of 12	14 of 16	12 of 14	11 of 13	12/2024
Frank Fiala (Secretary)	10 of 10	12 of 12	16 of 16	14 of 14	13 of 13	12/2025
Rich Beukema (Vice Chair)	10 of 10	12 of 12	15 of 16	14 of 14	13 of 13	12/2027*
John Frigmanski (PC Rep to ZBA)	NA	1 of 1	14 of 16	11 of 14	12 of 13	12/2024
Larry Knowles (BOT Rep to PC)	NA	NA	16 of 16	13 of 14	13 of 13	12/2024
Lee Kooistra	NA	NA	14 of 16	11 of 14	13 of 13	12/2027*
Ryan Craven	NA	NA	NA	NA	11 of 12	12/2026
Karen Kennedy (resigned)	5 of 10	12 of 12	15 of 16	5 of 5	NA	12/2022
Greg Purcell (resigned)	NA	NA	NA	6 of 7	0 of 1	12/2026

- Rich Beukema and Lee Kooistra were re-appointed to another term in December 2023.

SYNOPSIS OF MAJOR ACCOMPLISHMENTS

- Worked on many Special Exception Use cases and site plan reviews
- Addressed requests for rezoning
- Zoning Amendments sent to the Board of Trustees include:
 - Article II Definitions; Article XII General Regulations, Section 12.4 Required Setbacks
 - Home Occupation - Section 4.2 & 4.3 - Annual Inspections to change "shall" to "may" and "at least once a year" to "annually"
- Drafted solar energy ordinance to propose to the BOT

PERMITS ISSUED
(Provided by the Zoning Administrator)

	2022	2023
Single Family Home	17	14
Mobile Home Park Homes	0	0
Accessory Structures	5	27
Demolitions	4	0
Residential Alterations/Remodels	33	17
Commercial Alterations/Remodel	3	2
Commercial New Construction	2	1
Decks	5	8
Pools	2	4
Solar units	4	1
Fences	0	11
Signs	2	2
Miscellaneous	5	7
TOTAL REVIEWS	82	93

REZONING REQUESTS

2019	2020	2021	2022	2023
1	1	2	6	3

SPECIAL EXCEPTION USE REQUESTS

2019	2020	2021	2022	2023
5	13	7	8	6

SUBDIVISIONS, LAND DEVELOPMENT, SPLITS

2019	2020	2021	2022	2023
1	3(10)	4	0	2

POPULATION CHANGES

YEAR	POPULATION
2019 (est.)	4065
2020 (est.)	4065
2021 (Census)	5322
2022 (est.)	5322
2023 (est)	5322

Rebecca Harvey, AICP

Services rendered included General Planning, Consultation and Assistance

Billing for Services:

YEAR	AMT
2019	\$4,950
2020	\$6,700 (excl. Dec)
2021	\$5,975 (excl. Dec)
2022	\$4,506
2023	\$3,319 (excl. Nov & Dec)

Bauckham, Thall, Seeber, Kaufman & Koches, P.C.

Legal services supplied to PC by Catherine Kaufman

Billing for Services:

YEAR	AMT
2022	\$1,686
2023	\$901.50 (excl. Dec)

EDUCATIONAL CLASS PARTICIPATION

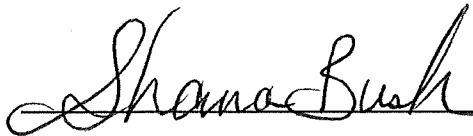
PC Commissioner	Training Name	Training Entity
Shana Bush	2023 MCP Webinar Series Training	MSU Extension
Shana Bush	Master Planning Process Workshop	Michigan Association of Planning (MAP)
Ryan Craven	Master Planning Process Workshop	Michigan Association of Planning (MAP)
Ryan Craven	2023 MCP Webinar Series Training	MSU Extension
Lee Kooistra	Wind Energy/Alternative Energy	MSU Extension
Lee Kooistra	Planning and Zoning for Solar Energy Systems	MSU Extension
Rich Beukema	Municipal Law Seminar	Bauckham, Thall, Seeber, Kaufman & Koches
John Frigmanski	Municipal Law Seminar	Bauckham, Thall, Seeber, Kaufman & Koches
Frank Fiala	Commissioners Annual Training Seminar	County Road Association
Larry Knowles	Various Trainings through EGLE	State of MI - EGLE

PLANNING COMMISSION STRATEGIES 2024

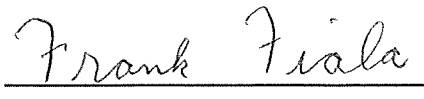
1. Continue to strongly encourage all Planning Commissioners to attend Michigan Township Association, Michigan State University and Michigan Planning Association training opportunities - especially those needing continuing education credits to maintain Master Citizen Planner Credentials. Encourage Master Citizen Planner Accreditation
2. Develop and execute a plan to complete a review and update of the Yankee Springs Township Master Plan.
3. Assist the Township Board to undertake a "Strategic Planning" effort that conducts:
 - Identification of major goals and establishing priorities
 - Prioritize implementation on those goals
 - Assign goals to specific township officials for leadership

PLANNING COMMISSION WORK PLAN 2024

1. Review and propose a modification to the existing Short Term Rental Ordinance.
2. Look at wind energy standards
3. Review potential of a burn ordinance
4. Timely preparation of Capital Improvement Plan Review
5. Work on Master Plan review and updates

 _____ Date 1/25/24

Shana Bush, Chair

 _____ Date 1/25/24

Frank Fiala, Secretary