

YANKEE SPRINGS TOWNSHIP  
BOARD OF TRUSTEES  
Special Meeting – 2024/2025 Budget Adoption  
PUBLIC HEARING

Wednesday, June 26, 2024  
6:00 pm  
Yankee Springs Township Hall  
284 N. Briggs Rd., Middleville, MI 49333  
DRAFT MINUTES

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YS Board of Trustees –  
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June 26, 2024

Rooting 7/8/24  
Beukema  
Email  
Web  
Binder

Meeting called to order at 6:00 PM by Supervisor Rob Heethuis

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**Roll Call:** Mike Cunningham, Larry Knowles, Rob Heethuis, Dave VanHouten, Deb Mousseau.  
(All Present)

**Staff Present:** None

**Visitors:** 2

INVOCATION

ROLL CALL

**ADDITIONS/CHANGES TO AGENDA:**

*Motion by Heethuis with support from VanHouten to add/delete any/all items to the agenda. Roll Call Vote: Mousseau: Yes; Heethuis: Yes; Knowles: Yes; Cunningham: Yes; VanHouten: Yes.*

Yes: 5, No: 0. **MOTION CARRIED**

*Motion by Heethuis with support from Knowles to approve the agenda as amended.*

*Roll Call Vote: Cunningham: Yes; Knowles: Yes; Mousseau: Yes; Heethuis: Yes; VanHouten: Yes.*

Yes: 5, No: 0. **MOTION CARRIED**

MOTION TO AMEND  
AGENDA

MOTION TO ACCEPT  
AGENDA

**OPEN PUBLIC HEARING:**

*Motion by Heethuis with support from Cunningham to open the public hearing. Roll Call Vote: Heethuis: Yes; Mousseau: Yes; VanHouten: Yes; Cunningham: Yes; Knowles: Yes.*

Yes: 5, No: 0. **MOTION CARRIED**

MOTION TO OPEN  
PUBLIC HEARING

- The GLASWA water system budget for fiscal year 2024/2025 and the Yankee Springs Township budget for fiscal year 2024/2025 were proposed at the workshop on June 13. The budgets have been available for anyone to review in the office. The township budget has been amended based on the changes that were agreed to in the workshop on June 13.
- The water system budget is lower than in the past two years.
- The taxable value of our township is \$389,995,917 from the warrant of the Assessor and the

L4029.

- Information used during the workshop meetings to create the budget was reviewed.
- The creation of three non-statutory positions was noted along with larger than 3.2% increases for the deputy clerk and Planning and Zoning Administrative Assistant positions.

Any public comments regarding the Water System and Township Proposed Budgets will be heard at this time. There were none.

Motion by Knowles with support from Cunningham to close the public hearing. Roll Call Vote:  
Knowles: Yes; VanHouten: Yes; Heethuis: Yes; Mousseau: Yes; Cunningham: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Heethuis with support from Knowles to adopt Yankee Spring Township Water System Budget for 2024/2025 as presented from Gun Lake Area Sewer & Water Authority with \$161,506.39. Roll Call Vote: Vanhouten: Yes; Heethuis: Yes; Knowles: Yes; Cunningham: Yes; Mousseau: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Knowles with support from Heethuis to approve the 2024 tax rate request L-4029 of 1.5912 mills. Roll Call Vote: Cunningham: Yes; Mousseau: Yes; Heethuis: Yes; Knowles: Yes; VanHouten: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Cunningham with support from Knowles to adopt Resolution No. 06-26-2024-1: Yankee Springs Township Projected Budget 2024/2025 General Fund 101 with projected Revenue of \$1,831,258. Roll Call Vote: Knowles: Yes; VanHouten: Yes; Heethuis: Yes; Mousseau: Yes; Cunningham: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Mousseau with support from VanHouten to adopt Resolution No. 06-26-2024-2: Yankee Springs Township Projected Budget 2024/2025 General Fund 101 with projected Expenditures of \$1,831,258. Roll Call Vote: Vanhouten: Yes; Mousseau: Yes; Knowles: Yes; Heethuis: Yes; Cunningham: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by VanHouten with support from Heethuis to adopt Resolution #06-26-2024-3: 211 account – Yankee Springs Township Fire Equipment Purchase Fund with projected revenue of \$507,000 and expenditures of \$505,000. Roll Call Vote: VanHouten: Yes; Heethuis: Yes; Knowles: Yes; Cunningham: Yes; Mousseau: Yes.

MOTION TO CLOSE  
PUBLIC HEARING

MOTION TO ADOPT  
YANKEE SPRINGS  
TOWNSHIP WATER  
SYSTEM BUDGET  
2024/2025

MOTION TO  
APPROVE 2024 TAX  
RATE REQUEST  
L-4029

MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-1 GENERAL  
FUND

MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-2 GENERAL  
FUND

MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-3 FIRE  
EQUIPMENT  
PURCHASE FUND

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Knowles to adopt Resolution #06-26-2024-4: Special Assessments (Weeds) Account 213 with projected Revenue: \$45,800 & Expenditures: \$39,700. Roll Call Vote: Mousseau: Yes; Heethuis: Yes; Knowles: Yes; Cunningham: Yes; VanHouten: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Knowles with support from VanHouten to adopt Resolution #06-26-2024-5: Veterans Memorial Fund 293 with projected Revenue of \$6,000 and Expenditures of \$6,000. Roll Call Vote: Cunningham: Yes; VanHouten: Yes; Heethuis: Yes; Knowles: Yes; Mousseau: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Cunningham with support from Heethuis to adopt Resolution #06-26-2024-6: Liquor Control Fund Account 212 with projected Revenue: \$ 3,400 & Expenditures: \$2,760. Roll Call Vote: VanHouten: Yes; Cunningham: Yes; Mousseau: Yes; Knowles: Yes; Heethuis: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Mousseau with support from Heethuis to adopt RESOLUTION NO. 06-26-2024-7: To establish the non-statutory position of Recycling Center Manager. \$1,500/year, payable \$125/month. Roll Call Vote: Cunningham: Yes; Mousseau: Yes; Knowles: Yes; VanHouten: Yes; Heethuis: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by VanHouten with support from Heethuis to adopt RESOLUTION NO. 06-26-2024-8: To establish the non-statutory position of Cemetery Manager. \$2,500/year, payable \$208.33/month. Roll Call Vote: Knowles: Yes; Cunningham: Yes; Heethuis: Yes; VanHouten: Yes; Mousseau: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Heethuis with support from Knowles to adopt RESOLUTION NO. 06-26-2024-9: To establish the non-statutory position of FOIA Coordinator. \$1,500/year, payable \$125/month. Roll Call Vote: VanHouten: Yes; Mousseau: Yes; Knowles: Yes; Heethuis: Yes; Cunningham: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Knowles with support from Cunningham to adopt Resolution #06-26-2024-A1: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS:

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MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-4 SPECIAL  
ASSESSMENT  
(WEEDS)

MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-5 VETERANS  
MEMORIAL FUND

MOTION TO ADOPT  
RESOLUTION NO. 06-  
26-2024-6 LIQUOR  
CONTROL FUND

MOTIONS TO ADOPT  
NON-STATUTORY  
POSITIONS OF:  
Recycling Center  
Mgr.

Cemetery Manager

FOIA Coordinator

MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-A1:  
SUPERVISOR

Supervisor at the yearly amount of \$31,756.58/ \$2,646.38/monthly. Roll Call Vote: VanHouten: Yes; Mousseau: Yes; Heethuis: Yes; Cunningham: Yes; Knowles: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Mousseau with support from Knowles to adopt Resolution #06-26-2024 A2: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Clerk - for the yearly amount of \$34,315.20/2,859.60 monthly. Roll Call Vote: Cunningham: Yes; Mousseau: Yes; VanHouten: Yes; Heethuis: Yes; Knowles: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Cunningham with support from Heethuis to adopt Resolution #06-26-2024 A3: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Treasurer at the yearly amount of \$32,428.53/\$2,702.38 monthly with SET (School Education Tax) Treasurer Salary at \$7,477.95/\$623.16 monthly. Roll Call Vote: Mousseau: Yes; Heethuis: Yes; Knowles: Yes; VanHouten: Yes; Cunningham: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by VanHouten with support from Heethuis to adopt Resolution #06-26-2024 A4: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Trustee the yearly amount of \$5,110.22/\$425.85 monthly. Roll Call Vote: Mousseau: Yes; Heethuis: Yes; Knowles: Yes; Cunningham: Yes; Mousseau: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Heethuis with support from Mousseau to adopt Resolution # 06-26-2024 A5: SALARY RESOLUTIONS PERTAINING TO INDIVIDUAL ELECTED OFFICIALS: Constable/Liquor Inspector at the amount of \$99.31 per meeting attended (as Constable) and \$2,743.23/ \$228.60 monthly (for Liquor Inspector). Roll Call Vote: Cunningham: Yes; Mousseau: Yes; Heethuis: Yes; Knowles: Yes; VanHouten: Yes.

Yes: 5, No: 0. MOTION CARRIED

Motion by Knowles with support from Heethuis to adopt Salary Resolution No. 06-26-2024 B: Appointed Personnel and Hourly Employees. Roll Call Vote: Cunningham: Yes; VanHouten: Yes; Knowles: Yes; Heethuis: Yes; Mousseau: Yes.

Yes: 5, No: 0. MOTION CARRIED

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MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-A2: CLERK

MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-A3:  
TREASURER  
& SET TREASURER

MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-A4:  
TRUSTEE

MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-A5:  
CONSTABLE/  
LIQUOR INSPECTOR

MOTION TO ADOPT  
SALARY  
RESOLUTION NO. 06-  
26-2024-B:  
APPOINTED  
PERSONNEL AND  
HOURLY  
EMPLOYEES

**BOARD ACTION ITEMS:**

**Workman’s Compensation Insurance premium:**

Motion by Heethuis with support from Knowles to approve the 2024/2025 Workman’s compensation insurance renewal premium of \$2,011. Roll Call Vote: Cunningham: Yes; Heethuis: Yes; VanHouten: Yes; Mousseau: Yes; Knowles: Yes.

Yes: 5, No: 0. MOTION CARRIED.

**Request to “Refresh” the park playground mulch:**

Motion by Heethuis with support from Knowles to approve the purchase and installation of 80 CY of certified mulch in the township park playground by DK Landscaping for a total cost of \$3,200. Discussion occurred. Concern voiced regarding work scheduled for park in the next few months. Roll Call Vote: Heethuis: No; VanHouten: No; Knowles: No; Mousseau: No; Cunningham: No.

Yes: 0, No: 5. MOTION FAILED.

**Consideration of 2024/2025 snow plowing and lawn care contracting:**

Motion by Cunningham with support from VanHouten to approve DK Landscape Management as the township’s snow plowing contractor for the 2024/2025 and 2025/2026 seasons at no increased cost since the 2022/2023 season per estimate #852. Roll Call Vote: Knowles: Yes; Mousseau: Yes; Cunningham: Yes; VanHouten: Yes; Heethuis: Yes.

Yes: 5, No: 0. MOTION CARRIED.

Motion by Cunningham with support from Knowles to approve DK Landscape Management as the Township’s lawn care contractor for the 2024/2025 and 2024 and 2026 Seasons at no cost increase since the 2022/2023 Season per estimate numbers 896, 897 & 898. Roll Call Vote: VanHouten: Yes; Mousseau: Yes; Heethuis: Yes; Cunningham: Yes; Knowles: Yes.

Yes: 5, No: 0. MOTION CARRIED.

**PUBLIC COMMENT:**

Robin Laansma of S. Payne Lake Rd. commented that she appreciates how much all the Board members care about the township. R. Laansma noted that pulling all the materials and information together for the Budget Public Hearing can’t be easy. I know Deb does a wonderful job. R. Laansma just wanted to say, “Thank you.”

**BOARD COMMENT:**

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**MOTION on  
WORKMAN’S COMP  
INSURANCE**

**MOTION on  
PLAYGROUND  
MULCH**

**MOTIONS on  
TOWNSHIP  
SNOW PLOWING  
AND LAWN CARE  
CONTRACTING**

**PUBLIC  
COMMENT**

**BOARD COMMENT**

**Mousseau:** Thanked Mike Cunningham for setting all the info/presentation up and noted thanks for everyone's input. "Glad it's over (for the year)."

**VanHouten:** Nice job to Mike and Deb. "Made it real easy to go through and understand in the last couple of meetings. I appreciate it."

**Heethuis:** Noted that it was a lot of work and the two budget workshop meetings were the longest meetings all year. "That shows a lot of discussion." Thanked Deb, Alice, Mike, and the board for work on Budget. "It's well done. Good team effort."

**Knowles:** Ditto. Thankful to them for not only the budget, but for everything. "I always get plenty of notice on stuff. I have information in front of me, plenty of time ahead where I can go through it in my leisure and that is much appreciated."

**Cunningham:** Thanked the public for showing up. (Only 2 people attended). As far as the budget, Mike would like to point out that there were two meetings worth of discussion. Reducing revenue some was considered, and it wasn't done but there was a lot of comment about taking it up again (reducing revenue) next year. July 2<sup>nd</sup> may have to be changed as the Election Committee Meeting date. The Park Project bid opening meeting will be on July 10<sup>th</sup> at 2 p.m. (after discussion of having a possible board member quorum at the July 10<sup>th</sup> bid opening, it was decided that it will be a public meeting). Fireman's Breakfast will be Saturday, July 6<sup>th</sup> from 7 – 10:30 a.m. The township office will be closed on July 4<sup>th</sup>, and July 5<sup>th</sup> for the holiday.

**ADJOURNMENT:**

**Motion by Heethuis with support from Cunningham to adjourn the meeting at 6:35 PM.**  
*Approved by all. Motion Carried.*

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Michael S. Cunningham, Township Clerk

Respectfully submitted by:  
Mike Cunningham, Recording Secretary  
June 28, 2024

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**ADJOURNMENT**

